

McCurdy Charter School Governance Board Meeting

Pringle Building Conference Room
515 Camino Arbolera, Espanola, NM 87532

Thursday, June 7, 2018
6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

The meeting was called to order at 6:13 p.m. by Chairperson Deborah Bennett Anderson.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice Chairperson Anthony Sena conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, Secretary Chris Martinez (arrived 6:15 pm), Member Beulah Sandoval, Member Adán Trujillo, Member Juan Valdez.

MEMBERS ABSENT: Member Marcie Davis.

OTHERS PRESENT: Business Manager Deanna Gomez.

3. APPROVAL OF AGENDA:

Anthony Sena moved to approve the agenda, with the revision to remove the word "Salary" from item 8.7 so that item 8.7 reads, "2018-19 Budget", and to remove item 9.1.1. The motion was seconded by Beulah Sandoval. The motion passed unanimously.

4. APPROVE MINUTES:

Juan Valdez moved to approve the minutes for 5/15/2018 as presented. Adán Trujillo seconded, and the motion passed unanimously. Anthony Sena moved to approve the minutes for 5/31/2018 as presented. Juan Valdez seconded the motion, and it passed 5-0, with Member Adán Trujillo abstaining.

5. CHAIRPERSON'S OBSERVATIONS:

Deborah Anderson stated that business with the school is moving fast, with many submissions to the state being worked and finalized.

6. DIRECTOR'S UPDATES:

There was no update.

7. OPEN FORUM:

Parent Jon Petersen addressed the Board. Mr. Petersen expressed concern with the frequency of updates in Powerschool. The Board suggested that Mr. Petersen take the concern to the appropriate teacher, then to the Director if still needing to be resolved. Parent Heather Rector addressed the board. She suggested that the Board ask for help from Teachers and Parents (TAP).

8. FINANCIAL MANAGEMENT:

8.1 Financial Reports: No update.

8.2 BARs and Ratification: No update.

8.3 Lease Assistance: Chairperson Deborah Anderson stated that the lease assistance application is needing to be approved and submitted. Chair Anderson updated the board on the changes in the formulas used to establish the lease assistance amount. As a result of these changes, the impact on MCS may be up to a \$200,000 decrease in lease assistance. Chair Anderson explained the Public Schools Capital Outlay Council's (PSCOC) decision to enforce state statute on the eligibility of schools for lease assistance. Chair Anderson stated that although the Board may dispute the amount, it was imperative to approve the application as currently prepared in order to be eligible for any amount. Chair Anderson recommended that the Board contact the Public Schools Facility Authority to work with them to maximize the school's square footage eligibility, to maximize the lease assistance available for MCS. Juan

Valdez moved to approve the lease assistance application. Nancy O'Bryan seconded the motion. Discussion took place on the possibility that the amount could be revised to include additional classroom space, or that the PSCOC revisit its decision to change the funding formula for lease assistance. The motion passed unanimously.

8.4 IDEA-B: No update.

8.5 Fine Arts: No update.

8.6 2018-2019 Salary Schedule: No update.

8.7 2018-19 Budget: No update.

8.8 Bank Signature Authority: Anthony Sena moved to add Director Beery to the signature card at Century Bank. Beulah Sandoval seconded the motion, and it passed unanimously.

8.9 Finance Committee Update: No update.

9. POLICY/BYLAWS DEVELOPMENT & REVIEW:

9.1 Policy Committee Update:

9.1.1 Wellness Policy A-003: Member Beulah Sandoval reported that progress is being made on preparing the policy. There was no further action.

9.1.2 Enrollment Policy: Chair Anderson stated that the MCS Enrollment Policy will need to be updated to meet additional Charter School Division requirements. There was no further action.

9.2 Annual Resolution Amendment: Chair Anderson introduced a revision to the current resolution, for meeting location. There was no further action.

9.3 Facility Master Plan: Chair Anderson stated that the plan is being worked.

9.4 Charter Review Committee Update:

9.4.1 Possible Material Changes: Chair Anderson stated that any material changes should be completed this summer. There was no further action.

9.5 Nomination Committee Update: No update.

10. PERFORMANCE

10.1 Academic Oversight Committee: No update.

10.2 School Advisory Committee: No update.

11. DIRECTOR SELECTION PROCESS

Chair Anderson reported that Sandra Beery is on board as a contractor, and that the Board could either continue to accept applications for Director, or wait for a time to re-start the hiring process. There was no further action.

12. GOVERNANCE BOARD COMMENTS:

Member Beulah Sandoval inquired about the status of MCS accounts payable, specifically, related to rents and utilities due to McCurdy Ministries. Business Manager Deanna Gomez stated that she would investigate and work to have any issues resolved. Anthony Sena inquired about the June 21 training, and whether it would count towards the training hours required by the CSD. Chair Anderson responded that the training would count. Secretary Chris Martinez reported concern for the condition of elm trees around the football field, and that it may be time to trim back branches as necessary.

13. NEXT MEETING DATE:

The next regular meeting is scheduled for June 14, 2018.

14. ADJOURN:

Nancy O'Bryan moved to adjourn the meeting at 8:19 pm. Adán Trujillo seconded the motion and it passed unanimously.