

McCurdy Charter School Governance Board
Special Meeting
MCS Building Room #220
515 Camino Arbolera, Espanola, NM 87532
Thursday, May 31, 2018
6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

The meeting was called to order at 6:06 p.m. by Chairperson Deborah Bennett Anderson.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, Secretary Chris Martinez, Member Beaulah Sandoval, Member Juan Valdez, Member Marcie Davis.

MEMBERS ABSENT: Member Adán Trujillo.

OTHERS PRESENT: Sandy Beery, Interim Director, Deanna Gomez (via telephone).

3. APPROVAL OF AGENDA: Nancy O'Bryan moved to approve the agenda, with the revision to remove items 8.1 to 8.9. The motion was seconded by Anthony Sena. The motion passed unanimously.

4. APPROVE MINUTES:

There were no actions taken for this agenda item.

5. CHAIRPERSON'S OBSERVATIONS:

Deborah Anderson described the school's performance framework document and its importance, and briefly discussed the work that was put into creating a final document.

6. INTERIM DIRECTOR'S UPDATES:

Interim Director Sandy Beery reported the following:

1. Reads to Leads and Fine Arts grant applications have been submitted. Title I, Title II grant applications are due June 11, and are being prepared for submission. Idea B grant application is also being worked.
2. Senior Class Walk was held today. Seniors walked through the elementary school in their caps and gowns.

7. OPEN FORUM:

Parent Jon Petersen addressed the Board. Mr. Petersen expressed concern about hiring teachers and MCS' ability to hire with attractive salaries. He also expressed that if Edgenuity is to be used next year, that qualified teachers and aides oversee it. Director Beery responded, stating that Edgenuity is planned to be used only for credit recovery next year. Lastly, Mr. Petersen stated that he'd like to see school security be considered for budgeting for next year. Parent David Lujan addressed the Board. Mr. Lujan asked about the status of hiring middle school teachers for next year. He also stated that he'd like to see administrative help in the front office. Parent Christina Serrano addressed the Board. Ms. Serrano asked about plans for Edgenuity next year.

8. FINANCIAL MANAGEMENT:

8.1 Finance Committee Update: Nancy O'Bryan reported that the Finance Committee met earlier in the day. The committee discussed the Director's proposed organizational structure with regard to budget planning.

9. POLICY/BYLAWS DEVELOPMENT & REVIEW:

9.1 Policy Committee Update:

9.1.1 Bylaws Modification: 9 MCS Governance Board Members: Chairperson Deborah Anderson reported on the PED's requirement that a set number of board members for charter school governance councils be agreed upon and recorded in board bylaws. Discussion took place on various options for board make up. The possibilities with 8 and 9 board members was discussed. Member Marcie Davis suggested that because there is also a requirement for a foundation board, governance board members could transition to the foundation board. Chair Anderson stated that she would like to set the number at 9 members, and that we would then have 30 days to appoint one more member or apply for a 45 day extension. After discussion, Nancy O'Bryan moved to set the MCS Governance Board membership to 9. Juan Valdez seconded the motion, and it passed unanimously.

8.2 At this point, Nancy O'Bryan moved to reconsider the motion to remove items 8.1 through 8.9 from the agenda, and to add back item 8.2. Anthony Sena, who had seconded the motion to approve the agenda as previously amended, agreed to withdraw his second. Nancy O'Bryan then moved to include item 8.2 in the agenda. Nancy O'Bryan moved to authorize business manager Deanna Gomez to submit end of year BARs to PED with ratification by the Board to take place at the next regular meeting. Anthony Sena seconded the motion, and it passed unanimously.

9.1.2 Wellness Policy A-003: Member Beulah Sandoval reported that she is working on finalizing the policy

9.1.3 Teacher Dress Code Policy: Member Beulah Sandoval presented the current revised Staff Dress Code Policy. Discussion was had on the policy. After discussion ended, Chris Martinez moved to approve the policy as presented. Juan Valdez seconded the motion, and it passed unanimously.

9.2 Performance Framework Contract: Deborah Anderson distributed the contract to Board members. Discussion took place on various sections of the contract. After discussion ended, Anthony Sena moved to approve the contract as presented. Chris Martinez seconded the motion, and it passed unanimously.

9.3 Facility Master Plan: Deborah Anderson reported that in order to submit the application for lease reimbursement, a facility master plan needs to be in place. Chairperson Anderson stated that the currently approved plan will suffice until it expires. At that point, a revised plan will need to be developed.

9.4 Charter Review Committee Update

9.4.1 Organizational Structure and Titles: Director Beery presented a document showing the proposed MCS leadership organizational structure, consisting of the Director, a Secondary Coordinator, an Elementary Coordinator, School Counselor, Lead Special Education Teacher, and a Director of Operations/Athletic Coordinator, with the positions reporting to the Director. The proposed structure also identified areas of responsibility for these positions. Member Beulah Sandoval stated that a staff member would need to be assigned to see that the Wellness Policy is implemented. Director Beery stated that would be done. Member Sandoval asked about the school nurse position and the duties of the nurse, as this is part of the Wellness Policy. After discussion, Beulah Sandoval moved to approve the proposed structure. Marcie Davis seconded the motion, and it passed unanimously.

9.4.2 Possible Material Changes: Chairperson Deborah Anderson described the types of things that constitute material changes to the school's charter. One recently discussed topic has been the school's credit requirement for graduation, which is 2 credits more than state requirements. Chairperson Anderson stated that any material changes the Board would like to propose could be discussed at a later date.

9.5 Nomination Committee Update

Anthony Sena reported that an additional board member could be in place within 30 days.

10. PERFORMANCE:

10.1 Academic Oversight Committee: Nancy O'Bryan reported on short cycle assessments for next year. Member O'Bryan reported that Successmaker may be dropped for next year.

10.2 School Advisory Committee: Chris Martinez reported on the SAC-sponsored Bobcat Boot Camp. Career Night was held on May 22. Marcie Davis stated that there is a website, Career Cruising, that could be utilized by students.

11. DIRECTOR SELECTION UPDATE:

Chairperson Deborah Anderson reported that an announcement about Sandy Beery being MCS Director will be placed on the school website

12. GOVERNANCE BOARD COMMENTS:

There were no comments.

13. ENTER EXECUTIVE SESSION:

The Board did not enter Executive Session.

14. RESUME REGULAR SESSION:

The Board did not enter Executive Session

15. EXECUTIVE SESSION ACTIONS:

None.

16. NEXT MEETING DATE:

The next regular meeting is scheduled for June 7, 2018., at 6:00 pm.

17. ADJOURN:

Beulah Sandoval moved to adjourn the meeting at 8:22 pm. Juan Valdez seconded the motion and it passed unanimously.