

# McCurdy Charter School Governance Board Meeting

515 Camino Arbolera, Room #220

Española, NM 87532

Thursday, April 19, 2018, 6pm

## MEETING Minutes

### 1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 1811.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice Chairperson Anthony Sena conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice Chairperson Anthony Sena, Member Beulah Sandoval, Member Marcie Davis, Member Adán Trujillo (arrived at 1821), and Member Juan Valdez.

MEMBERS ABSENT: Treasurer Nancy O'Bryan, Secretary Chris Martinez

OTHERS PRESENT: None.

### 3. APPROVE AGENDA:

Agenda items adjusted: Items 8.1 and 8.2 will move to end of item 9. NOTE: Item 9.2 is not an action item. Beulah Sandoval moved to approve the Agenda as presented and modified, and the motion was seconded by Nancy O'Bryan. The motion carried unanimously.

### 4. APPROVE MINUTES:

There were no minutes to approve at this meeting.

### 5. CHAIRPERSON'S OBSERVATION:

"In spite of recent changes, we have managed to keep our heads above water; so all-in-all we are doing well."

### 6. INTERIM DIRECTOR UPDATES:

a. Site-visit report...will be submitted this week. Some changes in required reporting will be included. Some items still pending; Nancy O'Bryan will provide these and should be done by this coming Wednesday. Chairperson Anderson asked about last year's site-report; Interim Director Beery did not know exactly what was expected. Chairperson Anderson asked if there are constraints on the "corrective action plan". Interim Director Beery replied that any constraints only affect the audit, not programmatic elements. Next Step plans will be taken care of or have already been corrected. So there are no constraints for the next school year. Interim Director Beery will send copy of responses to MCS Governance Board.

b. Safety Plans. Delivery has been extended to 23 May; Interim Director Beery and Bernadette will address the other concerns. Beulah Sandoval suggested that it would be a good idea to have a "file" at the school for access by stakeholders and MCS Governance Board.

c. Facility. Tim Behrens, with an individual named Ashley, from CSDC, came to see what has been done to the facility. A maintenance schedule is needed; warranties, these individuals are providing support. Beulah Sandoval asked about the elevator and she responded that Behrens will address this; he has already talked to a tech and keys are available (through Interim Director Beery).

d. Business position vacancy is now posted. Nancy O'Bryan had a slight problem on INDEED but that is now corrected. Apps are pending until 12 May.

e. MS math teacher interview is scheduled this coming Monday. Currently we are addressing classes via Edgenuity and some are taught live.

f. There have been some inquiries for positions for the up-coming year. Nancy O'Bryan asked about when teachers will be asked about their intentions for next year: 3rd week of school. Renewal notices will be sent out the last week of school.

g. Interim Director Beery has worked really hard on Special Ed for 6-12th. April is working on 3rd – 5<sup>th</sup> grades. IEP is being supplemented by extra help acquired by Interim Director Beery. Interim Director Beery working on Edgenuity students that have an IEP with modifications; need to work with Edgenuity on this. Will sort these issues out by next week (April 23rd). Nancy O'Bryan asked if the school has any concerns on-line. Edgenuity needs input from MCS on what is needed and how to work this out. Some items are pupil specific; others are more global issues for those students without IEPs. i.e., for chemistry (according to a teacher) the students are ahead of where they were at end of 3rd quarter.

h. DASH plan: Interim Director Beery does not have access, has a contact that does and she has discussed with Sarah T & Bernadette F and feels confident that with her experience that we are on-track. Still planning how to approach the work needed for the DASH plan. She will help align this plan with the state requirement and Title I apps. Marcie Davis asked if the DASH plan is of benefit for budgetary concerns. Interim Director Beery indicated that there are materials that will help. Interim Director Beery did note that the one area that needs work is addressing student growth.

Marcie Davis asked about the Title V monies which we may be able to acquire. Interim Director Beery asked for a contact regarding this ... RFP will be out in April (Dean Hopper a possible contact) HB 306SB239 for security updates (repairs and implementation).

#### **7. OPEN FORUM:**

- Nancy Sauzo, parent comments. About a note sent to Interim Director Beery by NS. Addresses Edgenuity and grade issues. Algebra I grade concern; may not be able to get a good grade by the end of the semester. Concerns on impact on high school transcript and GPA... potential impact on scholarship opportunity and fairness. Who is the teacher of record. Also expresses concern on Spanish grades. Apparently on two grades have contributed to the current overall grade. Also concerned about her child's grades in health, similar problems. Interim Director Beery has no answers at this point but will check into this and respond.
- Marcie Davis stated that she had attained a copy of the letter from NS. Feedback from the counselor suggested that grades are "continuous" may require an "override" so that the final grade is actually cumulative with on-going curriculum. Overrides are done by MCS staff.
- Marcie Davis also stated about the Spanish concern. No grades have (apparently) been entered. Interim Director Beery will look into this as well.
- NS asked about how a potential math teacher will address the overlap with Edgenuity. Interim Director Beery does not know???
- April Maestas (another parent). Asked about resources at home that may hinder the access to Edgenuity. Interim Director Beery will stay in contact with these parents via email.
- Adán Trujillo inquires about Edgenuity, he is not aware of what this is. Interim Director Beery will send a link to MCS Governance Board discussing how this contributes to grades and GPA. The open questions is how are grades impacted with a live teacher and an Edgenuity "supplement"? Students without live facilitator help can not acquire extra credit work to help With grades.
- Chairperson Anderson asked for feedback to keep MCS Governance Board updated on how Interim Director Beery and these individual's concerns are addressed.

#### **8. FINANCIAL MANAGEMENT:**

- 8.1 No report
- 8.2 No Report

8.3 Chairperson Anderson noted that we need to remove administrators from check-signing authority. Chairperson Anderson requested one or two board members help ... Marcie Davis and Beulah Sandoval volunteered. Adán Trujillo moved that the MCS Governance Board give Marcie Davis and Beulah Sandoval signature authority and to remove Michele Lucci and Donna Wollman from this authority. Motion was seconded by Juan Valdez. There were no additional comments, and the motion passed unanimously.

8.4 No update.

8.5 Chairperson Anderson is attempting to create a process for this item. We will wait until Deanna arrives.

**9. POLICY/BYLAWS DEVELOPMENT & UPDATES**

9.1 & 9.2 Wellness policy. Per Beulah Sandoval, Marcie Davis and Thomas Ashman attended a PED workshop in ABQ. Next step Jimmy Thompson (PED Staffer) will help Marcie Davis and Beulah Sandoval to finalize this policy. Committee will include Thomas Ashman, Ms. Peppersack, help with this policy. This does not affect funding for the next school year.

9.3 Uniform policy. Per Beulah Sandoval policy has language that allows denim jeans (blue and black), allows MCS shirts (with and without collars). Torn or ripped jeans are not allowed at school during school hours, or at school-sanctioned functions when MCS students are participants in the function. Marcie Davis stated that staff have asked about their own dress policy. Beulah Sandoval said that this is not yet addressed in this dress-policy. Nancy O'Bryan moved to approve; Adán Trujillo seconded the motion. Adán Trujillo asked about effective date pending notification to students, staff and parents. Beulah Sandoval will send copy to Interim Director Beery to review the policy. Motion carried unanimously

9.4 Nomination policy. No update.

9.5 Not ready. Nancy O'Bryan will be on committee and work with the others for amendments. Still waiting for the performance framework. Marcie Davis would like this to come to the board. Chairperson Anderson stated that it will come to the MCS Governance Board. Interim Director Beery will identify 2 teachers to help with this ...Beulah Sandoval has interacted with a substitute and discussed the "active-shooter" and wellness policy, suggesting that subs be included in any trainings. Beulah Sandoval suggested that all instructors should be included in policy changes. Long-term subs and frequent subs will get this information.

9.6 No update. PED has some new approvals (more stringent) but there is no guidance at this time.

**10. PERFORMANCE**

10.1 No update

10.2 No update

**11. DIRECTOR SELECTION PROCESS:**

**12. GOVERNANCE BOARD COMMENTS:**

Adán Trujillo wants the MCS Governance Board agenda to be sent out ahead of time (as it had been previously) so that we can have an opportunity to provide input before the actual meeting.

**13. ENTER EXECUTIVE SESSION**

**14. RESUME REGULAR SESSION**

**15. EXECUTIVE SESSIONS ACTIONS:**

No actions were taken

16. **NEXT MEETING DATE:** May 3, 2018

**17. ADJOURN:**

Adán Trujillo moved to adjourn; Marcie Davis seconded. Motion passed unanimously.

\*\*LaKiesha Cotton (PED observer). Notes that the April 26th training is on-line.