

McCurdy Charter School Governance Board Meeting

MCS Building Room #A-210
515 Camino Arbolera, Espanola, NM 87532
Wednesday, December 13, 2017
6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Meeting called to order at 6:06 p.m. by Chairperson Deborah Bennett Anderson.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, and Secretary Chris Martinez.

MEMBERS ABSENT: Member Beulah Sandoval.

OTHERS PRESENT: Michele Lucci, Director, and Carrie Vigil, Assistant Business Manager/HR.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda as amended to place item 6.3, Out of Country Trip Belize 2019, after item 5.2 was made by Anthony Sena and seconded by Nancy O'Bryan. The motion carried unanimously.

4. APPROVAL OF MINUTES* (10/19/2017) BOARD MEETING

A motion to table the approval of the 11/16/2017 Board meeting minutes was made by Chris Martinez and seconded by Nancy O'Bryan. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

Parent Nancy Suazo addressed the MCS Governance Board regarding the departure of Middle School math teacher Mrs. Gabrentina. Mrs. Suazo is concerned that without a certified math teacher, high school credit for Algebra could be at risk. Director Lucci stated that the plan is to advertise for a certified teacher. If a certified teacher cannot be hired, a virtual teacher would be used. Director Lucci stated that there would be no risk of credit loss for Algebra.

5.1 Avis Villareal Kinder Teacher – Success Maker

Mrs. Villareal was not present.

5.2 Sarah Tario – Presentation Common Core/Successful Conferences

Mrs. Tario presented a self-evaluation form developed to aid with common core standards progress for students. Sample forms were handed out to the board.

5.3 Out of Country Trip Belize 2019

Teacher Roberta Montoya presented information regarding a planned student trip to Belize in 2019. Price and payment plan options were presented. Ms. Montoya reported that (6) students are signed up so far, and all secondary students with a GPA of at least 3.0 are eligible. Nancy O'Bryan moved to approve the Out of Country Trip plan. The motion was seconded by Chris Martinez and carried unanimously.

6. FINANCIAL MANAGEMENT

6.1 Monthly Financial Reports*

There were no monthly financial reports presented.

6.2 BARS*

There were no BARS presented.

6.4 Finance Committee Update

There was no Finance Committee update.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

Chairperson Deborah Anderson reported on laws recently passed regarding sexting and age differential between parties. Discussion was had on the need for a school policy on sexting and bullying.

7.2 Nomination Committee Updates

Mr. Anthony Sena stated the Nomination Committee has received another applicant interested in becoming part of the MCS Governance Board and recommended to continue with the interview process. Nancy O'Bryan and Anthony Sena stated that they will meet with the candidate in January.

8. PERFORMANCE

8.1 Director's Update

Mrs. Lucci updated the Governance Board on the following:

1. The building is back in order. All repairs due to the water damage have been completed.
2. Parent/Teacher conferences were very successful. 220 elementary families and 115 secondary families attended.
3. The Elementary Winter Classroom Presentation Assembly will be on Friday, December 22, 2017 at 1:30 pm.
4. McCurdy will be hosting the Rio Arriba County Spelling bee, and is scheduled for Wednesday, January 23rd, 2018 in Memorial Gym at 10:00 am. Ms. Wollmann is the County Spelling Bee Coordinator. To date, 6 schools have committed to the event.
5. Ms. Dolores Salazar will be hosting a Dual Credit. Certificate meeting with Northern for families to gain information on Thursday, December 14, 2017 at 3:30 pm.

8.2 School Advisory Committee Update

Secretary Chris Martinez reported that SAC met and has decided to take on the topic of bullying in the hope of helping MCS students and teachers deal with the issue. Treasurer Nancy O'Bryan stated that the 2nd Step Program is part of the MCS charter. Secretary Chris Martinez also reported that SAC was concerned about the status of the Elementary Ski Club.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

Nancy O'Bryan reported on topics presented at the recent governance board training sessions held in Albuquerque.

10. EXECUTIVE SESSION

There was no executive session held.

11. RESUME REGULAR SESSION

There was no executive session held.

12. NEXT MEETING DATE

The regularly scheduled Governance Board meeting has been scheduled for Thursday, January 18, 2018 at 6:00 pm.

13. ADJOURN

The motion to adjourn was made at 8:20 p.m. by Nancy O'Bryan and was seconded by Anthon Sena. The motion carried unanimously.