

# McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building  
362 S. McCurdy Rd, Espanola, NM 87532

Tuesday, May 30, 2017

6:00 p.m.

## Special Meeting Minutes

### 1. WELCOME & CALL TO ORDER

Meeting called to order at 6:03 p.m. by Chairperson Deborah Bennett Anderson.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez conducted roll call. A quorum was present.

**MEMBERS PRESENT:** Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, and Secretary Chris Martinez.

**MEMBERS ABSENT:** Member Beulah Sandoval

**OTHERS PRESENT:** Michele Lucci, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR Manager/assist to Director.

### 3. APPROVAL OF AGENDA:\*

A motion to approve the Agenda as amended, move item 4.1 & 4.2 to 4.4 & 4.5 was made by Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously.

### 4. FINANCIAL MANAGEMENT

#### 4.1 CONTRACTS\*

The following contracts were presented to the MCS Governance Board for approval:

##### 4.1.1 School Ability\*\*

Deanna Gomez presented School Ability Contract, new finance software. Nancy O'Bryan motioned to approve School Ability contract and seconded by Chris Martinez. The motion carried unanimously.

##### 4.1.2 School Tech Solutions\*

The Contractor, School Tech Solutions, will provide technology support and setting up technology in new school building. The total amount payable not to exceed \$54,680K, excluding applicable taxes. A motion to approve the School Tech Solutions contract was made by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.

##### 4.1.3 Other\*

##### Lloyd Vigil – School Physiologist \*

The Contractor, Lloyd Vigil – School Physiologist, will provide ancillary service for Special Education department. The total amount payable not to exceed \$15K, excluding applicable taxes. A motion to approve the Lloyd Vigil contract was made by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.

#### 4.2 Fine Arts Education Act (FAEA) Application\*

Director Michele Lucci presented the Fine Arts Education Act Application to the MCS Governance Board for approval. The FAEA funds are used to provide a teacher for the elementary school. A motion to approve the FAEA Application was made by Nancy O'Bryan and seconded by Chris Martinez. Motion carried unanimously.

#### 4.3 IDEA-B Application\*

Director Michele Lucci presented the IDEA-B Application to the MCS Governance Board for approval. The IDEA-B Application assist in funding 3 Education Assistants and ancillary services. A motion to approve the FAEA Application was made by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.

#### 4.4 Monthly Financial Reports\*

No action taken

#### **4.5 BARS\***

No BARS were presented.

#### **4.6 Salary Schedules\***

Deanna Gomez presented the 2017-2018 Salary Schedule to the Governance Board for approval: The following cuts in staff are the following: 1 secretary, both principals, 1 business office clerk and 1 security office. A position of Dean of Students will be opened and both principals will be asked to apply. A motion to approve the 2017-2018 Salary Schedule was made by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.

#### **4.7 2017-2018 Budget\***

Deanna Gomez presented the 2017-2018 budget to the Governance Board for approval. A motion to approve the 2017-2018 Budget was made by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.

### **5. PERFORMANCE**

#### **5.1 Performance Framework\***

**No Action Taken\***

### **6. GOVERNANCE BOARD COMMENTS**

None.

### **7. EXECUTIVE SESSION**

MCS Governance Board did not enter into executive session.

### **8. RESUME REGULAR SESSION**

MCS Governance Board did not enter into executive session.

### **9. NEXT MEETING DATE**

The Governance Board scheduled meeting for Thursday, June 15, 2017 at 6:00 pm.

### **10. ADJOURN**

The motion to adjourn was made at 8:41 p.m. by Nancy O'Bryan and seconded by Chris Martinez. The motion carried unanimously.