

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Rd, Espanola, NM 87532
Thursday, January 19, 2017
6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Meeting called to order at 6:11 p.m. by Chairperson Deborah Bennett Anderson.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, Secretary Chris Martinez, and Member Beulah Sandoval.

MEMBERS ABSENT: None

OTHERS PRESENT: Janette Archuleta, Director, Deanna Gomez, Business Manager via Skype and Carrie Vigil, HR Manager/Assistant to the Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

4. APPROVAL OF MINUTES* (01/05/2017) BOARD MEETING

A motion to approve 01/05/2017 Board meeting minutes was made by Anthony Sena and seconded by Nancy O'Bryan. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARS*

Deanna Gomez presented the following BARS to the Board for approval:

BAR 547-000-1617-0006-I is an increase BAR for Fund 11000 Operational money to account for Impact Aid money collected in this Fiscal Year in the amount of \$53,101.61.

BAR 547-000-1617-0007-D is a decrease BAR for Fund 11000 Operational money to account for the decrease mandated by the Fall Special Legislative Session in the amount of \$843.36

BAR 547-000-1617-0008-I is an increase BAR for Fund 11000 Operational money to account for Carryover from prior fiscal year not previously budgeted in the amount of \$191,334.83 bringing our carryover to \$288,536.83.

BAR 547-000-1617-0009-IB is an initial budget BAR for Fund 25145 -Impact Aid Special Education to account for Impact Aid money collected in the Fiscal Year in the amount of \$307.13.

BAR 547-000-1617-0010-IB is an initial budget BAR for Fund 25147 -Impact Aid Indian Add On to account for Impact Aid money collected in the Fiscal Year in the amount of \$9,131.35.

A motion to approve BAR 547-000-1617-0006-I, BAR 547-000-1617-0007-D and BAR 547-000-1617-0008-I, BAR 547-000-1617-0009-IB and BAR 547-000-1617-0010-IB was made by Chris Martinez and seconded by Anthony Sena. The motion carried unanimously.

6.2 Monthly Financial Reports*

No action was taken.

6.3 Out of State Travel* - Paideia

No action was taken.

6.4 Contracts*

There were no contracts presented.

6.5 Finance Committee Update

Business Manager Deanna Gomez presented the Board with information regarding potential cash sweep bills being introduced at the Legislature with House Bill 7 and Senate Bill 114.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

There was no Policy Committee update.

7.2 Nomination Committee Update

There was no Nomination Committee update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following:

1. Two special education student teachers from Otterbein University will be doing their student teaching at McCurdy this spring. One has been assigned to the elementary special education teacher and the other to the secondary special education teacher.
2. Plans are being made to move the staff from Bachman to Pringle by June 30, 2017.
3. A discussion ensued regarding the trophies located in Memorial that belong to McCurdy Ministries.
4. The school's portion of the New Mexico Finance Authority QTR report has been completed and submitted to Charter School Development Corporation.
5. There was discussion of the dedication plaque for the new school building.
6. The Board was advised of the cost savings on the new building and the remodeling of Pringle for the media center and offices.
7. The deadline to turn in ticket sales money to the business office is January 27, 2017 for the Gala at the Delta on February 2.

8.2 School Advisory Committee Update

Chris Martinez stated a meeting is scheduled for January 25, 2017 at 6:00 pm in the high school library. Member Beulah Sandoval suggested that SAC see about getting Northern New Mexico College President Richard Bailey to speak at a meeting.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

Secretary Chris Martinez asked about the possibility of restoring water to the drinking fountain in Memorial Gym.

10. EXECUTIVE SESSION

10.1 Personnel Matters - NMSA 1978 §10 -15-1(H) (2)

The Board did not enter into executive session.

11. RESUME REGULAR SESSION

12. NEXT MEETING DATE

The next regular Board meeting will be Thursday, February 16, 2017 at 6:00 pm.

13. ADJOURN

The motion to adjourn was made at 7:53 p.m., by Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously.