

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532
Thursday, November 3, 2016
6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Meeting called to order at 6:03 p.m. by Chairperson Deborah Bennett Anderson.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Member Beulah Sandoval conducted roll call. A quorum was present.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, and Member Beulah Sandoval. Secretary Chris Martinez arrived at 6:10 pm.

MEMBERS ABSENT:

OTHERS PRESENT: Janette Archuleta, Director, Carrie Vigil, HR Manager/Assistant to Director and Deanna Gomez, Business Manager via Skype.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously.

4. APPROVAL OF MINUTES* (09/27/2016 & 10/06/2016) BOARD MEETING

A motion to approve 09/27/2016 Board meeting minutes was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

A motion to approve 10/06/2016 Board meeting minutes was made by Anthony Sena and seconded by Beulah Sandoval. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Business Manager Deanna Gomez, presented the following BAR for approval:

BAR 547-000-1617-0004-IB is the initial BAR for FUND 31200 Public School Capital Outlay Funds for Lease Assistance in the amount of \$385,427. A motion to approve the BAR 547-000-1617-0004-IB was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

6.2 Monthly Financial Reports*

Director Archuleta reported on the schedule status of the new school building. An April/May move in period is scheduled. Renovation of Pringle building is planned for the summer.

6.3 Contracts*

There were no Contracts presented.

6.4 Finance Committee Update

Nancy O'Bryan stated the committee met on October 31, 2016 and discussed Sb9 funds.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

There was no Policy Committee update.

7.5 Nomination Committee Update

There was no Nomination Committee update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following:

1. NMPED site visit was completed and will provide a finding report by 11/14/2016. We have one week to respond to the finding.
2. NM Finance Authority's first Quarterly report has been completed, it was due by 10/01/2016.
3. MCS report card has been submitted to the Rio Grande Sun and will be coming out on November 9, 2016 newspaper.
4. The Rio Grande Sun publicly stated MCS was not complying with IPRA, Ms. Archuleta advised the Board we had complied.
5. Director Archuleta discussed the possibility of allowing use of Memorial Gym for outside entities. She Informed the Board, per NMPSIA there is insurance coverage for facilities being used by other groups not related to MCS functions.
6. Ms. Archuleta stated our enrollment numbers are still increasing, a majority of our elementary classes are full.

8.2 School Advisory Committee Update

There was no School Advisory Committee update.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

10. NEXT MEETING DATE

The next regular Board meeting will be Thursday, November 17, at 6:00 pm.

11. ADJOURN

The motion to adjourn was made at 6:52 p.m., by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.