

# McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building  
362 S. McCurdy Road, Espanola, NM 87532  
Thursday, September 15, 2016  
6:00 p.m.

## Meeting Minutes

### 1. WELCOME & CALL TO ORDER

Meeting called to order at 6:05 p.m. by Chairperson Deborah Bennett Anderson.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Treasurer Nancy O'Bryan conducted roll call. A quorum was present.

**MEMBERS PRESENT:** Chairperson Deborah Bennett Anderson, Treasurer Nancy O'Bryan, Secretary Chris Martinez and Member Beulah Sandoval.

**MEMBERS ABSENT:** Vice-Chairperson Anthony Sena.

**OTHERS PRESENT:** Janette Archuleta, Director and Carrie Vigil, HR Manager/Assist to Director

### 3. APPROVAL OF AGENDA:\*

A motion to approve the Agenda was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

### 4. APPROVAL OF MINUTES\* (07/07/2016, 08/04/2016 & 08/16/2016) BOARD MEETING

A motion to approve 07/07/2016 Board meeting minutes was made by Nancy O'Bryan and seconded by Chris Martinez. The motion carried unanimously. Member Beulah Sandoval abstained.

A motion to approve 08/04/2016 Board meeting minutes was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously. Secretary Chris Martinez abstained.

A motion to approve 08/16/2016 Board meeting minutes was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

### 5. OPEN FORUM: PUBLIC MEETING

None

### 6. FINANCIAL MANAGEMENT

#### 6.1 BARs\*

There were no BARs presented.

#### 6.2 Monthly Financial Report\*

There were no Financial Reports presented.

#### 6.3 Contracts\*

There were no Contracts presented.

#### 6.4 Finance Committee Update

There was no Finance Committee Update.

### 7. POLICY/BYLAWS DEVELOPMENT & REVIEW

#### 7.1 Policy Committee Update

Beulah Sandoval presented the Policy JJIF: Retiring Athletic Jerseys.

#### 7.2 Policy - Retiring Athletic Jersey\*

After some discussion, a motion to approve Policy JJIF: Retiring Athletic Jerseys was made by Chris Martinez and seconded by Nancy O'Bryan. The motion carried unanimously.

#### 7.3 Charter Renewal Application\*

Director Archuleta presented a summary of the application process along with a proposed schedule for submitting the application. There was no further action taken.

#### 7.4 PED Charter School Division Visit

Director Janette Archuleta reviewed the agenda of the PED Charter School Division regarding their visit.

### **7.5 Nomination Committee Update**

There was no Nomination Committee Update.

## **8. PERFORMANCE**

### **8.1 Director's Update**

Director Janette Archuleta advised the Board on the following:

1. We have 535 students enrolled to date.
2. Homecoming game is on October 1, 2016.
3. Maintenance has been scheduled to fix the restrooms at the football field.
4. MCS has received furniture donations from Lorenzo Gonzalez from Math & Science Academy in Los Alamos.
5. NMPED will be on campus on November 3, 2016 for a site visit.

### **8.2 School Advisory Committee Update**

Chris Martinez advised the Board on the following:

1. A SAC meeting is scheduled for September 21, 2016 @ 6:00 pm in the high school library.
2. Mr. Martinez reported that he attended open house, and handed out flyers and spoke to parents.

### **8.3 Academic Oversight Committee Update**

There was no Academic Oversight Committee update.

## **9. GOVERNANCE BOARD COMMENTS**

Discussion was on athletic fundraisers.

## **10. EXECUTIVE SESSION**

The Board did not enter executive session.

### **10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H) (8).**

## **11. RESUME REGULAR SESSION**

## **12. NEXT MEETING DATE**

The next regular Board meeting will be Thursday, October 6, at 6:00 pm. A special meeting of the Governance Board is scheduled for Tuesday, September 27, 2016, at 6:00 pm.

## **13. ADJOURN**

The motion to adjourn was made at 7:19 p.m., by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.