

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Monday, August 22, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Meeting called to order at 6:07 p.m. by Vice-Chairperson Anthony Sena.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice-Chairperson Anthony Sena conducted roll call, reported they had a quorum.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, and Member Beulah Sandoval. Secretary Chris Martinez arrived at 6:04 p.m..

MEMBERS ABSENT: Treasurer Nancy O'Bryan.

OTHERS PRESENT: Janette Archuleta, Director and Deanna Gomez, Business Manager.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda as amended, to include 8.4 Update on Real Estate Transaction, was made by Anthony Sena and seconded by Beulah Sandoval. The motion carried unanimously.

4. APPROVAL OF MINUTES* (07/26/2016, 08/02/216 & 08/04/2016) BOARD MEETING

A motion to approve 07/26/2016 meeting minutes as amended, grammatical error on 6.2.1 and correction on times and motions for item # 11 and item #13 was made by Beulah Sandoval and seconded by Anthony Sena. The motion carried unanimously with Secretary Chris Martinez abstaining.

A motion to approve 08/02/2016 Board meeting minutes was made by Anthony Sena and seconded by Chris Martinez. The motion carried unanimously.

A motion to table 08/04/216 meeting minutes was made by Beulah Sandoval and seconded by Chris Martinez. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Business Manager, Deanna Gomez presented the following BARs:

BAR 547-000-1617-0001-IB is an initial BAR for Fund 27195 Hard to Staff Stipends. The total amount of the award is \$30,645.00.

A motion to approve BAR 547-000-1617-0001-IB was made by Chris Martinez and seconded by Beulah Sandoval. The motion carried unanimously.

BAR 547-000-1617-0002-I is an increase BAR for Fund 14000 Instructional Materials to account for carryover from prior year in the amount of \$15,683.39.

A motion to approve BAR 547-000-1617-0002-I was made by Beulah Sandoval and seconded by Anthony Sena. The motion carried unanimously.

6.2 Monthly Financial Reports*

Final reports are scheduled to be ready for review at the next board meeting. Beulah Sandoval moved to table the approval of the report. Anthony Sena seconded the motion. The motion carried unanimously.

6.3 Title IX Report

Athletic Coordinator, Christian Lopez, presented Title IX data.

6.4 Contracts*

A bus service contract for J&S was presented for approval. The contract is not to exceed \$5,000. Anthony Sena moved to approve the contract and Chris Martinez seconded. The motion carried unanimously.

6.5 Finance Committee Update

There was no Finance Committee update.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Title IX Assurance*

Chris Martinez moved to acknowledge receipt of the Assurance of Compliance with Title IX. Anthony Sena seconded the motion and it carried unanimously.

7.2 Policy Committee Update

Beulah Sandoval reported that the Jersey Retirement Policy will be completed soon.

7.3 Nomination Committee Update

No update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following:

1. Charter renewal application is in process.
2. School Open House is scheduled for September 14. PED site visit is scheduled for November 3, 2016.
3. School grades are to be released Wednesday, August 24. These grades will reflect the previous school year.
4. Enrollment is currently 540.

8.2 School Advisory Committee Update

Chris Martinez stated a meeting will be held in September.

8.3 Academic Oversight Committee Update

No update.

8.4 Update on Real Estate Transaction

Deborah Anderson reported that documents have been signed to support the currently planned closing date of August 24.

9. GOVERNANCE BOARD COMMENTS

Director Archuleta discussed with the board plans for a groundbreaking ceremony for the new building.

10. EXECUTIVE SESSION

No Executive Session was held.

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H) (8).

11. RESUME REGULAR SESSION

12. NEXT MEETING DATE

The next regular Board meeting will be Thursday, September 15, 6:00 pm.

13. ADJOURN

The motion to adjourn was made at 8:01 p.m., by Beulah Sandoval and seconded by Anthony Sena. The motion carried unanimously.