

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, August 4, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Meeting called to order at 6:07 p.m. by Vice-Chairperson Anthony Sena.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Member Beulah Sandoval conducted roll call, reported they had a quorum.

MEMBERS PRESENT: Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, and Member Beulah Sandoval. Chairperson Deborah Bennett Anderson arrived at 6:15 p.m.

MEMBERS ABSENT: Secretary Chris Martinez.

OTHERS PRESENT: Carrie Vigil, HR Manager/Assist to Director. Janette Archuleta participated telephonically.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

4. APPROVAL OF MINUTES* (05/19/2016, 07/12/2016 & 07/26/2016) BOARD MEETING

A motion to table 07/26/2016 meeting minutes and disregard 07/12/2016 as those minutes were approved at 07/26/2016 Board meeting was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

A motion to approve 05/19/2016 Board meeting minutes was made by Deborah Bennett Anderson and seconded by Nancy O'Bryan. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARS*

There were no BARS presented.

6.2 Contracts*

A motion to table 6.2.1, 6.2.2, 6.2.3, and 6.2.4 Contracts was made by Nancy O'Bryan and seconded by Deborah Bennett Anderson. The motion carried unanimously.

6.2.1 LEASE AGREEMENT between McCurdy Charter School and McCurdy QUALICB, LLC.*

6.2.2 Interim Lease Agreement between McCurdy Charter School and McCurdy Schools of Northern New Mexico*

6.2.3 MEMORANDUM OF UNDERSTANDING between McCurdy Charter School and McCurdy Schools of Northern New Mexico Regarding Facilities Use*

6.2.4 MEMORANDUM OF UNDERSTANDING between McCurdy Charter School and McCurdy Schools of Northern New Mexico Regarding Cash Gift for

6.3 Finance Committee Update

Nancy O'Bryan stated the Finance Committee met and discussed the additional maintenance costs associated with the new lease with Charter School Development Corporation.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

Beulah Sandoval stated the Policy Committee has the following update:

1. The policy on Retiring Jerseys is completed, and will be presented to the Board at a later date.
2. The Committee has begun research for a Policy on Facilities Use.

7.3 Nomination Committee Update

Anthony Sena stated there are no candidates at this time and advertisement for candidates will continue.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following:

1. Open house will be on 09/14/2016 and will confirm with Principals on the time.
2. The elementary 3rd grade teacher position has been filled.
3. Christie Sandoval has resigned as Information Systems Clerk. Carrie Vigil will announce this job vacancy.
4. The school has received new Language Arts materials for grades K-6 which support Core Knowledge.
5. Staff orientation is August 8, 9, and 10. Elementary students and secondary odd grades return on August 11. Secondary even grades return on August 12.

8.2 School Advisory Committee Update

There was no School Advisory Committee update.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

10. EXECUTIVE SESSION

The Board entered into Executive Session at 6.25 pm. Anthony Sena conducted the roll call vote.

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H) (8).

11. RESUME REGULAR SESSION

Roll call was conducted to resume regular session. Regular session was resumed 7:50 pm.

12. NEXT MEETING DATE

The next regular Board meeting will be Thursday, August 18, at 6:00 pm. A Special Governance Board meeting is scheduled for Tuesday, August 16, 2016, at 6:00 pm.

13. ADJOURN

The motion to adjourn was made at 7:52 p.m., by Beulah Sandoval and seconded by Deborah Bennett Anderson. The motion carried unanimously.