

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, May 19, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:08 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Treasurer Nancy O'Bryan took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Treasurer Nancy O'Bryan, and Member Beulah Sandoval.

MEMBERS ABSENT: Vice-Chairperson Anthony Sena and Secretary Chris Martinez.

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director, and Carrie Vigil, HR/Assistant to Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

4. APPROVAL OF MINUTES*(05/05/2016) BOARD MEETING

A motion to table 05/05/2016 minutes was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Nancy O'Bryan moved to approve Deanna Gomez to complete BARs to meet PED deadline and bring back to Board as consent item at next Board meeting and seconded by Beulah Sandoval. The motion carried unanimously.

6.2 Monthly Financial Reports*

A motion to table Monthly Financial Reports was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

6.3 2016-2017 Budget*

A motion to table 2016-2017 Budget was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.4 Contracts*

6.4.1 ACR Service Agreement*

Director Janette Archuleta stated ACR assists with STARS and Powerschool and provides training to MCS Staff users of STARS and Powerschool programs. ACR shall receive \$5100.00 plus required tax. A motion to approve ACR Service Agreement not to exceed \$5100.00 plus tax was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.5 Title I 2016-17 Application*

Director Janette Archuleta explained and presented Title I 2016-17 Application, to the MCS Governance Board for consideration of approval. Director Archuleta answered questions from board members regarding the application. A motion to approve the Title I 2016-17 Application was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

6.6 Title II 2016-17 Application*

Director Janette Archuleta explained and presented Title II 2016-17 Application, to the MCS Governance Board for consideration of approval. Director Archuleta answered questions from board members regarding the application. A motion to approve the Title II 2016-17 Application was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.7 IDEA B 2016-2017 Application*

Director Janette Archuleta explained and presented IDEA-B Application, to the MCS Governance Board for consideration of approval. Director Archuleta answered questions from board members regarding the application. A motion to approve the IDEA-B Application was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.8 Elementary & Secondary AVID Team Out of State Travel*

Director Archuleta, presented out of state travel for 7 teachers and two principals to attend AVID Training in Sacramento. Estimated cost \$10,000.00. A motion to approve AVID Training in Sacramento was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.9 Finance Committee Update

Finance Committee is scheduled to meet on Tuesday, May 24 at 11:00 am.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

There was no Policy Committee Update.

7.2 Policies*

There were no policies presented.

7.2 Nomination Committee Update

There was no Nomination Committee Update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following: We are holding a Senior Parade through the Elementary on Friday, May 20, 2016 at 2:30. The Baccalaureate service will be on Tuesday, May 24, 2016 at 6:00 p.m. at the Holy Cross Church. Carrie Vigil is currently working on two fundraising events for the Athletic Department: Raising the Dough with Pizza 9 is scheduled for May 25, 2016 all order that present the flyer, Pizza 9 will donate 25% of that order to MCS, and Pizza 9 Coupon books are being sold for \$10.00. The Master's schedule is close to completion.

8.2 School Advisory Committee Update

There was no School Advisory Committee Update.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

There were no Governance Board comments.

10. EXECUTIVE SESSION

The Board did not enter executive session.

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H) (8).

11. Next Meeting Dates

The next regular Board meeting will be Thursday, June 2, 2016.

12. ADJOURN

The motion to adjourn was made at 7:46 pm, by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.