

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, June 2, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Secretary Chris Martinez called the meeting to order at 6:18 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

MEMBERS PRESENT: Secretary Chris Martinez, Treasurer Nancy O'Bryan, and Member Beulah Sandoval.

MEMBERS ABSENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena.

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director and Deanna Gomez, Business Manager.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

4. APPROVAL OF MINUTES*(05/05/2016 & 05/19/2016) BOARD MEETING

Nancy O'Bryan moved to table the approval of the minutes for May 5 and May 19. Beulah Sandoval seconded the motion.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Deanna Gomez presented information on 2 BARs previously approved through consent.

6.1.1 Consent Items*

Nancy O'Bryan moved to approve additional maintenance BARs by consent. Beulah Sandoval seconded the motion. The motion carried unanimously.

6.2 2017 Budget*

Nancy O'Bryan reported on the recommendations of the Finance Committee. Deanna Gomez presented the 2017 budget and addressed questions. Nancy O'Bryan moved to approve the 2017 budget as presented. Beulah Sandoval seconded the motion and it passed unanimously.

6.3 Broadband Deficiencies Correction Program*

Director Archuleta reported on the benefits of the Broadband Deficiencies Correction Program. Of the 20% that MCS is responsible for providing for the general E-Rate program, through the Broadband Deficiencies correction Program 63% of that is paid by state funding. MCS is required to provide 37% of the remaining 20% not covered by E-Rate. Nancy O'Bryan moved to approve the application as presented. Beulah Sandoval seconded the motion and it passed unanimously.

6.4 Charter Schools Development Corporation Letter of Intent*

There was no update.

6.5 Finance Committee Update

Committee chair Nancy O'Bryan reported that the committee reviewed Deanna's budget presentation.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

No update.

7.2 Nomination Committee Update

No update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following:

1. Director Archuleta thanked the board for their participation in Commencement and welcomed any feedback.
2. Board members needing to complete online training need to do so by June 30.
3. Chairperson Anderson and Director Archuleta attended Charter Renewal Training on June 1.
4. MCS charter renewal application is due Oct 3. Director Archuleta reported on 5 year planning, setting and negotiating goals, and the opportunity to amend the charter. Nancy O'Bryan suggested that a work study session be planned to review the current charter.
5. A report of the status summer programs was given.
6. Results for MAP testing are expected to be available in July.
7. MCS staff is working to secure E-Rate vendors. Based on the percentage of students at MCS qualifying for free or reduced lunches, MCS qualifies for 80% reimbursement. Kit Carson Electric will be providing VOIP phone service and 100 Mbps internet service at an estimated worth of \$36K. MCS's portion is estimated to be \$8K.
8. A report was made on the current school enrollment. Openings exist for grades 3, 4, 6, 10, 11, and 12.
9. Books are being ordered for next school year.
10. Staff development calendar is being prepared.

8.2 School Advisory Committee Update

Secretary Chris Martinez reported that a meeting is planned for June.

8.3 Academic Oversight Committee Update

Treasurer Nancy O'Bryan reported that the committee met and discussed the recent PED site visit.

9. GOVERNANCE BOARD COMMENTS

10. EXECUTIVE SESSION

The Board did not enter executive session.

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 - 15-1(H) (8).

11. Next Meeting Dates

The next regular Board meeting will be Thursday, July 7, 6:00 pm.

12. ADJOURN

The motion to adjourn was made at 7:16 pm, by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.