

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, April 21, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:07 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice-Chairperson Anthony Sena took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Treasurer Nancy O'Bryan, and Member Beulah Sandoval. Secretary Chris Martinez arrived at 6:18 pm.

MEMBERS ABSENT: Vice-Chairperson Anthony Sena.

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR/Assistant to Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

4. APPROVAL OF MINUTES*(03/17/2016) BOARD MEETING

A motion to approve 03/17/2016 minutes as amended was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Deanna Gomez presented the following 3 BARs for approval:

BAR 547-000-1516-0013-I is an increase BAR for FUND 24154 Title II Teacher/Principal Training. The increase is in the amount of \$37,224.55. This includes the carryover and final allocation for Title II bringing the final award to \$60,776.55.

BAR 547-000-1516-0014-I is an increase BAR for FUND 14000 INSTRUCTIONAL MATERIALS. The increase is in the amount of \$3,150.77. The increase is based on the 40 day numbers as reported. Final funded for FY2016 is \$32,377.65.

BAR 547-000-1516-0015-I is an increase BAR for FUND 31700 SB-9. This increase is for the State Match in the amount of \$32,651.00

6.2 Monthly Financial Reports*

A motion to table the Monthly Financial Report was made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

6.3 Contracts*

There were no contracts presented.

6.4 Community Input on 2017 Budget

Director Janette Archuleta informed the Board of the community input on 2017 budget, in that one form had been turned in requesting additional playground equipment.

6.5 Finance Committee Update

Ms. Archuleta updated the board on the progress of E-Rate and internet service for next school year.

6.6 Charter Schools Development Corporation Letter of Intent*

Director Archuleta informed the Board that a Letter of Intent will need to be signed in the near future.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

Policy committee meeting is scheduled for May 3, 2016 at 10:00 am.

7.2 Policies*

There were no policies presented.

7.2 Nomination Committee Update

There was no Nomination Committee update.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following: A request made to the legislature for \$100,000 capital outlay to equip two libraries has been approved. MCS was awarded the entire amount. The 'Don't Be Tardy, Be A Smarty' Campaign for the month of April has been a success, secondary students have been engaged and tardiness has decreased. PARCC testing has begun. Staff retention for next year is very stable. There was discussion of current openings for 2016-2017 school year.

8.2 School Advisory Committee Update

Chris Martinez stated that SAC is currently presenting the third session of Bobcat Boot Camp out of four scheduled. Sessions have been focused on graduation requirements, end of course exams and what they mean, preparing for PARCC/ACT testing, and dual credit opportunities. Both parents and students have been attending.

8.3 Academic Oversight Committee Update

There was no Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

There were no Governance Board comments.

10. EXECUTIVE SESSION

The Board did not enter into executive session.

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H)(8).

11. Next Meeting Dates

The next regular Board meeting will be Thursday, May 5, 2016.

12. ADJOURN

The motion to adjourn was made at 7:24 pm, by Chris Martinez and seconded by Nancy O'Bryan. The motion carried unanimously.