

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, March 17, 2016

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:00 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice-Chairperson Anthony Sena took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, and Member Beulah Sandoval.

MEMBERS ABSENT: Secretary Chris Martinez.

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR/Assistant to Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Beulah Sandoval and seconded by Anthony Sena. The motion carried unanimously.

4. APPROVAL OF MINUTES*(02/18/2016 & 03/03/2016) BOARD MEETING

A motion to approve 02/18/2016 minutes as amended was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously. A motion to approve 03/03/2016 minutes was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously. Anthony Sena abstained.

5. OPEN FORUM: PUBLIC MEETING

None

6. FINANCIAL MANAGEMENT

6.1 BARs*

Deanna Gomez presented the following 4 BARs for approval:

BAR 547-000-1516-0009-I is an increase BAR for Entitlement IDEA B Fund 24106 for final funded IDEA B in the amount of \$10,536. That brings our final award to \$98,333.00 for FY2016. BAR 547-000-1516-0010-IB is an Initial BAR for IDEA-B Risk Pool Fund 24120 for a total allocation of \$107.00. BAR 547-000-1516-0011-I is an increase BAR for Operational Fund 11000 in the amount of \$7,637.15 for the State Equalization Guarantee. The final award for FY16 for SEG is \$3,083,690.16. BAR 547-000-1516-0012-I is an increase BAR for Operational Fund 11000 in the amount of \$159,565. This is money for Impact Aid funding. A motion to approve BAR 547-000-1516-0009-I, BAR 547-000-1516-0010-IB, BAR 547-000-1516-0011-I, and BAR 547-000-1516-0012-I was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

6.2 Contracts*

Director Janette Archuleta presented Rio Arriba County Bus Contract. Transportation fees as follows: Driver cost \$16.45 per hour while driving only before 8:00 am and after 5:00 pm. \$9.00 per hour down time. Presented a set billing sheet for round trips, which includes driver time, and miles. A motion to approve Rio Arriba County Bus Contract was made by Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously.

6.3 Community Input on 2017 Budget

Director Janette Archuleta informed the Board of the Community Input progress on 2017 Budget. The process is similar to last year; the community forms will be on-line. Ms. Archuleta presented a Budget Development Community Input form that will be used to garner input.

6.4 Finance Committee Update

Nancy O'Bryan informed the Board of what was discussed during the most recent meeting. The Governance Board asked for Director's wish-list in the case that there are additional funds in the budget. Director Archuleta has priority for additional secondary instructional staff instructional and possibly adding 1 security position. The Director also recommended that we make the currently budgeted Information Systems Clerk ½-time position into a full-time position. At this time there is no information on possible state salary increases for teachers.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 Policy Committee Update

There was no Policy Committee Update.

7.2 Nomination Committee Update

There was no Nomination Committee update.

7.3 Enrollment 2016-2017*

The Board discussed the number of students to be admitted for the 2016-2017 school year to remain at 584 with Director Archuleta to determine specific grade level enrollment. Nancy O'Bryan moved to approve the 584 student enrollment for 2016-2017 with flexible grade level enrollment. The motion was seconded by Anthony Sena. The motion carried unanimously.

7.4 School Calendars 2016-2017*

Director Archuleta presented the Elementary and Secondary 2016-2017 calendars. A motion to approve 2016-2017 school calendars as presented made by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.

8. PERFORMANCE

8.1 Director's Update

Director Janette Archuleta advised the Board on the following: Don't Be Tardy, Be A Smarty Campaign for the month of April 2016. This campaign is to encourage students to do their best by being to school on time and ready to learn all day, every day. Each student that is on time to school will earn a raffle entry. Winners will be chosen each week for the month of April. Some of the prizes include gift cards and Bobcat Gear.

8.2 School Advisory Committee Update

There was no School Advisory Committee update.

8.3 Academic Oversight Committee Update

There was no Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

There were no Governance Board comments.

10. EXECUTIVE SESSION

The Board enter into Executive Session at 7:13

10.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H)(8).

11. RESUME REGULAR SESSION

Regular session was resumed at 7:43 pm.

12. Next Meeting Dates

The next regular Board meeting will be Thursday, April 7, 2016.

13. ADJOURN

The motion to adjourn was made at 7:44 pm, by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.