

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, December 3rd, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:06 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan and Secretary Chris Martinez and Member Beulah Sandoval.

MEMBERS ABSENT: None

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR/Assistant to Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Member Beulah Sandoval and seconded by Vice-Chairperson Anthony Sena. The motion carried unanimously.

4. OPEN FORUM: PUBLIC MEETING

There was no one for open forum.

5. APPROVAL OF MINUTES*(11/19/2015) BOARD MEETINGS

A motion to approve the minutes for 11/19/2015 was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

6. FINANCIAL MANAGEMENT

6.1 BARS*

There were no BARS presented.

6.2 CONTRACTS*

6.2.1 Seferino Ortiz, IT Contractor*

Director Janette Archuleta presented the amended contract for Seferino Ortiz as follows:

Increased contracted hours from 480 hours to 720 hours. The total amount payable to Contractor pursuant to the Agreement, increased by \$6,390.00 not to exceed \$19,170.00 including applicable taxes. Treasurer Nancy O'Bryan moved to approve the contract amendment as presented. Vice Chairman Anthony Sena seconded the motion. The motion carried unanimously.

6.3 FINANCE COMMITTEE UPDATE

A Finance Committee meeting is scheduled for Dec. 17th, 2015.

7. POLICY/BYLAWS DEVELOPMENT & REVIEW

7.1 POLICY COMMITTEE UPDATE

There was no Policy Committee update.

7.2 Nomination Committee Update

Vice Chair Anthony Sena stated that a Nomination Committee meeting is being planned for January. Treasurer Nancy O'Bryan inquired about school activities where parents could be pulsed about Board participation. Discussion was had about upcoming school activities.

8. PERFORMANCE

8.1 DIRECTOR'S UPDATE

Director Janette Archuleta advised the Board on the following: 1) Director Archuleta informed the Board that the School's Safe School Plan was recently approved by PED. 2) School recently

received an email regarding an Impact Aid payment due to be sent to the school for the time period of the last 2 years. 3) Director Archuleta stated that school enrollment is currently at 523. 4) MCS is beginning to submit for reimbursements for athletic costs from Ministries' Gala funds. Approximately \$6K has been requested. 5) The special education program has shown good improvement in the record keeping process.

8.2 SCHOOL ADVISORY COMMITTEE UPDATE

Secretary Chris Martinez stated that a SAC meeting will be scheduled for January 2016. Announcements and notifications will go out as soon as possible.

8.3 Academic Oversight Committee Update

There was no Academic Oversight Committee update.

9. GOVERNANCE BOARD COMMENTS

There were no Governance Board comments.

10. EXECUTIVE SESSION

The Board entered into Executive Session at 6:36 pm. A roll call vote was unanimous.

11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)

11. RESUME REGULAR SESSION

Regular session was resumed at 7:41 pm.

12. Next Meeting Dates

The next regular Board meeting will be Thursday, December 17th, 2015.

13. ADJOURN

The motion to adjourn was made at 7:42 p.m. by Nancy O'Bryan and seconded by Chris Martinez. The motion carried unanimously.