

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday, November 19th, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:07 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan and Secretary Chris Martinez.

MEMBERS ABSENT: Member Beaulah Sandoval

OTHERS PRESENT: Others in attendance included Janette Archuleta, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR/Assistant to Director.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

4. OPEN FORUM: PUBLIC MEETING

There was no one for open forum.

5. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

6. APPROVAL OF MINUTES*(10/01/2015 & 11/05/2015) BOARD MEETINGS

A motion to approve the minutes for 10/01/2015 was made by Treasurer Nancy O'Bryan and seconded by Vice-Chairperson Anthony Sena. The motion carried unanimously. A motion to approve the minutes for 11/5/2015 as amended to address the revision to item #9 was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

7. FINANCIAL MANAGEMENT

7.1 BARS*

Business Manager Deanna Gomez presented the following BARS to the Board:

547-000-1516-0005-I is an increase BAR to account for carryover of prior year fund in the amount of \$ 19,560.03 for FUND 14000. **547-000-1516-0006-I** is an increase BAR to account for carryover of prior year fund in the amount of \$ 99,693.97 for FUND 11000. A motion to approve BARS 547-000-1516-0005-I and 547-000-1516-0006-I, was made by Vice-Chairperson Anthony Sena and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously. Business manager Deanna Gomez informed the Board that financials were mailed out to the Board members today.

7.2 CONTRACTS*

There were no contracts presented.

7.3 FINANCE COMMITTEE UPDATE

There was no finance committee update.

7.4 CHARTER SCHOOL DEVELOPMENT CORPORATION AGREEMENT*

Nancy O'Bryan made a motion to move this agenda item to follow item 12, Resume Regular Session, as item 12.1. The motion was seconded by Secretary Chris Martinez. The motion passed unanimously.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 POLICY COMMITTEE UPDATE

There was no Policy Committee update.

8.2 Nomination Committee Update

There was no Nomination Committee update.

9. PERFORMANCE

9.1 DIRECTOR'S UPDATE

Director Janette Archuleta advised the Board on the following: PARCC testing is to begin soon. Director Archuleta presented the board with the master exam schedule for all testing. Director Archuleta also reported the following: 1. Gala planning is underway; 2. Academic Oversight Committee is strategizing on school technology improvements; 3. The annual Association for Supervision and Curriculum Development Conference and the International Society for Technology in Education Conference are scheduled for the spring, and the possibility of sponsorship for MCS attendance by LANL or other source was posed.

9.2 SCHOOL ADVISORY COMMITTEE UPDATE

There was no SAC update.

10. GOVERNANCE BOARD COMMENTS

There were no Governance Board comments.

11. EXECUTIVE SESSION

The Board entered into Executive Session at 7:15 pm. A roll call vote was unanimous.

11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)

12. RESUME REGULAR SESSION

Regular session was resumed at 8:06 pm.

12.1 CHARTER SCHOOL DEVELOPMENT CORPORATION AGREEMENT*

There was no action taken on this item.

13. Next Meeting Dates

The next regular Board meeting will be Thursday, December 3rd, 2015.

14. ADJOURN

The motion to adjourn was made at 8:07 p.m. by Anthony Sena and seconded by Nancy O'Bryan. The motion carried unanimously.