

# McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building  
362 S. McCurdy Road, Espanola, NM 87532

Thursday, November 5<sup>th</sup>, 2015

6:00 p.m.

## Meeting Minutes

### 1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:07 pm.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Treasurer Nancy O'Bryan took roll call.

**MEMBERS PRESENT:** Chairperson Deborah Bennett Anderson, Treasurer Nancy O'Bryan, Member Beulah Sandoval and Secretary Chris Martinez arrived at 6:17 pm.

**MEMBERS ABSENT:** Vice-Chairperson Anthony Sena.

**OTHERS PRESENT:** Others in attendance included Janette Archuleta, Director, Deanna Gomez, Business Manager and Carrie Vigil, HR/Assist to Director.

### 3. APPROVAL OF AGENDA:\*

A motion to approve the Agenda was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

### 4. EXECUTIVE SESSION\*

**4.1 For the purpose of discussing personally identifiable student information; student appeal of long term suspension/expulsion, NMSA 1978 § 10-15-1(H)(4).**

After a unanimous roll call vote by Secretary Chris Martinez, the Board entered into Executive Session at 6:22 pm.

Invited to Closed Session: Janette Archuleta, Director, Carrie Vigil, HR/Assist to Director, Christian Lopez, Head of Operations, Chelamia Quintana, Secondary Principal, Susan Fox, Attorney representing McCurdy Charter School, Karen Gallegos, mother of student, Sheri Raphaelson, Attorney representing student and Erica Madrid, Legal Assistant for Ms. Raphaelson.

### 5. RESUME REGULAR SESSION

Regular session was resumed at 7:53 pm. Treasurer Nancy O'Bryan moved to uphold the findings of the hearing officer and the recommendation for long term suspension with the option to withdraw within 3 days. The motion was seconded by Secretary Chris Martinez. The motion carried unanimously.

### 6. OPEN FORUM: PUBLIC MEETING

None

### 7. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

### 8. APPROVAL OF MINUTES\*(09/28/2015, 10/01/2015 & 10/15/2015) BOARD MEETINGS

A motion to approve the minutes for 09/28/2015 as presented, was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously. A motion to table the 10/01/2015 minutes was made by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously. A motion to approve the minutes for 10/15/2015 as presented, was made by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously.

### 9. FINANCIAL MANAGEMENT

#### 9.1 BARS\*

No BARS were presented

**9.2 CONTRACTS\***

Director Janette Archuleta presented a contract for Alison Watt, Impact Aid consultant at the rate of \$50.00 per hour, for 18.5 hours plus GRT of 8.5625% and not to exceed \$1,004.20. A motion to approve the contract was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

**10. POLICY/BYLAWS DEVELOPMENT & REVIEW**

**10.1 POLICY COMMITTEE UPDATE**

No Policy Committee update.

**10.2 Nomination Committee Update**

No update.

**10.3 Governance Board Bylaws Revision\***

A motion to approve Governance Board Bylaws Revision was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

**11. PERFORMANCE**

**9.1 DIRECTOR'S UPDATE**

Director Janette Archuleta advised the Board on the following: A Special Education audit was held on Monday, October 19<sup>th</sup>, 2015 with a focus on Indicator 13 which is related to transition services. McCurdy Charter School 2013-2014 school report card will be published in the November 11<sup>th</sup>, 2015 issue of the Rio Grande Sun. School highlights will be included.

**9.2 SCHOOL ADVISORY COMMITTEE UPDATE**

Secretary Chris Martinez reported that a School Advisory Committee meeting was held on November 3<sup>rd</sup>. The meeting was advertised on the school website, through fliers posted on campus, and through the SAC email list. There were no attendees. Another meeting will be scheduled. SAC will consider other ways to attract interest such as possibly working with TAP.

**12. GOVERNANCE BOARD COMMENTS**

None

**13. EXECUTIVE SESSION**

The Board entered into Executive Session at 8:06 pm. A roll call vote was unanimous.

**13.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)**

**14. RESUME REGULAR SESSION**

Regular session was resumed at 8:40 pm.

**15. Next Meeting Dates**

The next regular Board meeting will be Thursday, November 19<sup>th</sup>, 2015.

**16. ADJOURN**

The motion to adjourn was made at 8:42 p.m. by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.