

# McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building  
362 S. McCurdy Road, Espanola, NM 87532

Thursday October 15<sup>th</sup>, 2015

6:00 p.m.

## Meeting Minutes

### 1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:04 pm.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Treasurer Nancy O'Bryan took roll call.

**MEMBERS PRESENT:** Chairperson Deborah Bennett Anderson, Treasurer Nancy O'Bryan, Secretary Chris Martinez and Member Beulah Sandoval.

**MEMBERS ABSENT:** Vice-Chairperson Anthony Sena.

**OTHERS PRESENT:** Others in attendance included Janette Archuleta, Director and Carrie Vigil, HR/Assist to Director.

### 3. APPROVAL OF AGENDA:\*

A motion to approve the Agenda as amended with the deletion of item 7.1 BARS, 7.2 Contracts, 8.2 Policies, 8.3 Nomination Committee Update, and 9.3 Academic Oversight Committee Update, was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

### 4. OPEN FORUM: PUBLIC MEETING

None

### 5. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

### 6. APPROVAL OF MINUTES\*(09/21/2015, 09/28/2015 & 10/01/2015) BOARD MEETINGS

A motion to approve the minutes for 09/21/2015 as presented, was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. A motion to table 09/28/2015 and 10/01/2015 minutes was made by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously.

### 7. FINANCIAL MANAGEMENT

#### 7.1 FINANCE COMMITTEE UPDATE

Treasurer Nancy O'Bryan stated the Finance Committee met on 10/15/2015 and discussed staffing patterns, security and the 2014-2015 financial audit to begin now in October.

### 8. POLICY/BYLAWS DEVELOPMENT & REVIEW

#### 8.1 POLICY COMMITTEE UPDATE

Member Beulah Sandoval stated the Bylaws revisions were sent out to the Board on October 2, 2015.

### 9. PERFORMANCE

#### 9.1 DIRECTOR'S UPDATE

Director Janette Archuleta advised the Board on the following: Ms. Archuleta approved a contract for a Hearing Officer not to exceed \$250.00. A Special Education Audit is scheduled for Monday, October 19<sup>th</sup>, 2015 with a focus on Indicator 13 which is related to transition services. MCS had various debriefings regarding recent security incidents. Security issues mentioned include: 1) multiple entrances to school; 2) inability to lock doors instantaneously; and 3) lack of a PA system for the whole campus. Director Archuleta also reported on the school free and reduced lunch rate, and enrollment. Director Archuleta reported that the 2013-14 school report card will be published in November and will include school highlights.

**9.2 SCHOOL ADVISORY COMMITTEE UPDATE**

Chris Martinez will schedule the next SAC meeting for late October or early November. Once the date is set an announcement will be made on the MCS website.

**10. GOVERNANCE BOARD COMMENTS**

Board members commented on last week's safety issue and stated that it was handled well.

**11. EXECUTIVE SESSION**

The Board entered into Executive Session at 6:57 pm. A roll call vote was unanimous.

**11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)**

**11.2 FOR THE PUPPOSE OF DISCUSSING PERONALLY IDENTIFIABLE STUDENT INFORMATION, NMSA 1978 §10 -15-1(H)(4)**

**12. RESUME REGULAR SESSION**

Regular session was resumed at 7:58 pm.

**13. Next Meeting Dates**

The next regular Board meeting will be Thursday, November 5<sup>th</sup>, 2015.

**14. ADJOURN**

The motion to adjourn was made at 7:59 p.m. by Member Beulah Sandoval and seconded by Secretary Chris Martinez. The motion carried unanimously.