

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Monday September 21st, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Vice-Chairperson Anthony Sena called the meeting to order at 6:02 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Secretary Chris Martinez, Treasurer Nancy O'Bryan and Member Beulah Sandoval.

MEMBERS ABSENT: none

OTHERS PRESENT: Others in attendance included Director Janette Archuleta, Business Manager Deanna Gomez, Chelamia Quintana, Principal, Kiva Duckworth-Moulton Principal and Katelynn Tafoya.

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda as amended by moving 9.1 Student Achievement Update to 6.1 was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

4. OPEN FORUM: PUBLIC MEETING

4.1 STUDENT PRESENTATION

Katelyn Tafoya-Montoya & Chelamia Quintana presented on a summer trip to National Academy of Future Scientists and Technologists, on June 28th, 2015 through June 30th, 2015 in Boston. Katelyn gave an overview of her experience being a delegate. She was 1 of 2 NM students to attend.

5. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries Update.

6. APPROVAL OF MINUTES* (08/20/2015 BOARD MEETING)

A motion to approve the minutes for 08/20/2015 as presented, was made by Treasurer Nancy O'Bryan and seconded by Vice-Chairperson Anthony Sena. The motion carried unanimously.

6.1 STUDENT ACHIEVEMENT UPDATE: MEASURES OF ACADEMIC PROGRESS

Principal Chelamia Quintana and Kiva Duckworth Moulton presented data on short cycle assessment results for elementary and secondary. Mrs. Quintana described how master schedule is established to address the data (eg. block schedule).

7. FINANCIAL MANAGEMENT

7.1 BARS*

Business Manager Deanna Gomez presented the following BARS:

BAR 547-000-1516-0003-IB is a BAR for stipends for HARD TO STAFF positions, Fund 27195 in the amount of \$36,450.00.

BAR 547-000-1516-0004-IB is a BAR for Dual Credit Instructional Materials, Fund 27103 in the amount of \$589.58.

A motion to approve BAR 547-000-1516-0003-IB and BAR 547-000-1516-0004-IB as presented, was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

7.2 FINANCIAL REPORTS

Business Manager Deanna Gomez reported on the direction from PED and resulting budget actions taken. She also reported on the status of reimbursements and that the food service program balance is recovering.

7.3 CONTRACTS*

There were no contracts presented.

7.4 OUT-OF-STATE TRAVEL

A motion to approve Out-of-State travel for Mrs. Quintana to travel to Seattle, Washington, was made by Treasurer Nancy O'Bryan and seconded by Vice-Chairperson Anthony Sena. The motion carried unanimously.

7.5 FINANCE COMMITTEE UPDATE

Nancy O'Bryan reported that activity account balances are able to be given out on request. The FY15 audit is scheduled of October. The Finance Committee to hoping to meet with PED to discuss the Board of Finance status.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 POLICY COMMITTEE UPDATE

There were no Policy updates.

8.2 POLICIES*

There were no Policies presented.

8.3 REVISION OF BYLAWS

Meeting scheduled for Monday September 28th, at 10:00 am.

8.4 NOMINATION COMMITTEE UPDATE

There was no Nomination Committee update.

9. PERFORMANCE

9.1 DIRECTOR'S UPDATE

Director Janette Archuleta reported that the 3rd Year Site Review Report had been received from PED, Homecoming activities were successful with high student participation, mid-term progress reports were sent home, debit cards for teachers were distributed, and revisions were made to the Athletic Handbook.

9.2 SCHOOL ADVISORY COMMITTEE UPDATE

Secretary Chris Martinez stated SAC meeting scheduled for September 23rd, 2015.

9.3 ACADEMIC OVERSIGHT COMMITTEE UPDATE

There was no Academic Oversight Committee update.

10. GOVERNANCE BOARD COMMENTS

None

11. EXECUTIVE SESSION

The Board entered Executive Session at 7:58 pm. A roll call vote was unanimous.

11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)

12. RESUME REGULAR SESSION

Regular session was resumed at 9:04 pm.

13. Next Meeting Dates

The next regular Board meeting will be Thursday, October 1st, 2015.

14. ADJOURN

The motion to adjourn was made at 9:05 p.m. by Treasurer Nancy O'Bryan and seconded by Member Beaulah Sandoval. The motion carried unanimously.