

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Thursday August 6th, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:02 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

MEMBERS PRESENT: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Secretary Chris Martinez Treasurer Nancy O'Bryan and Member Beulah Sandoval.

MEMBERS ABSENT:

OTHERS PRESENT: Others in attendance included Director Janette Archuleta, Business Manager Deanna Gomez and Carrie Vigil-HR/Assistant to Director

3. APPROVAL OF AGENDA:*

A motion to approve the Agenda was made by Secretary Chris Martinez and seconded by Treasurer Nancy O'Bryan. Motion carried unanimously.

4. OPEN FORUM: PUBLIC MEETING

None

5. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries Update.

6. APPROVAL OF MINUTES* (07/01/2015 BOARD MEETING)

A motion to approve the minutes for 07/01/2015 as presented, was made by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. Motion carried unanimously.

7. FINANCIAL MANAGEMENT

7.1 BARS*

There were no BARS presented.

7.2 CONTRACTS*

There were no Contracts presented.

7.3 MILEAGE RESOLUTION*

Business Manager Deanna Gomez presented a proposed resolution establishing the MCS per diem rate at 80% of the Federal per diem rate. Responding to various questions from the board, Deanna Gomez stated that the proposed rate is similar to other school districts and that it is preferable to set the rate at a percentage of the Federal rate. Nancy O'Bryan moved to approve the resolution. Anthony Sena seconded the motion. The motion passed unanimously.

7.4 FINANCE COMMITTEE UPDATE

There was no Finance Committee update.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 POLICY COMMITTEE UPDATE

Member Beulah Sandoval stated the Policy Committee will meet on August 13th, 2015 at 10:00 am.

8.2 POLICIES*

There were no Policies presented.

8.3 NOMINATION COMMITTEE UPDATE

The Nomination Committee reviewed applicant files, general discussion on recruitment & qualifications. Input request from Board Members on Nomination Committee process is due on August 13, 2015.

9. PERFORMANCE

9.1 DIRECTOR'S UPDATE

Director Janette Archuleta provided the following updates to the Governance Board Members: we will be receiving \$1,500.00 from Community Outreach from a grant written by elementary teacher Amy Miller. We also received \$241.00 from Shoparoo and \$15,000.00 from Box Tops. Registration has begun on Monday August 3, 2015 in the elementary. Text books that had been ordered have been received. Open house has been rescheduled from August 11th, 2015 to September 15th, 2015. Current changes to the student handbook are as follows: 1) Medication will not be dispensed by school personnel and 2) e-cigarettes and nicotine containers will be included in the definition of tobacco products. Changes made to the employee handbook: 1) leave language has been revised to provide clarification between exempt and non-exempt employees. Director Archuleta then provided an overview of student withdrawals from MCS.

9.2 SCHOOL ADVISORY COMMITTEE UPDATE

Secretary Chris Martinez stated SAC will work to have information available for parents at the school open house on September 15, 2015.

9.3 ACADEMIC OVERSIGHT COMMITTEE UPDATE

Director Janette Archuleta stated the Academic Oversight Committee will be meeting on August 25th, 2015 at 10:00 am.

10. GOVERNANCE BOARD COMMENTS

None

11. EXECUTIVE SESSION

The Board entered Executive Session at 8:05. A roll call vote was unanimous.

11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)

12. RESUME REGULAR SESSION

Regular session was resumed at 8:36 pm.

13. Next Meeting Dates

The next regular Board meeting will be Thursday, August 20th, 2015.

14. ADJOURN

The motion to adjourn was made at 8:37 p.m. by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously.