

# McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building  
362 S. McCurdy Road, Espanola, NM 87532

Wednesday, July 1st, 2015

6:00 p.m.

## Meeting Minutes

### 1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:11 p.m.

### 2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

**MEMBERS PRESENT:** Chairperson Deborah Bennett Anderson, Secretary Chris Martinez  
Treasurer Nancy O'Bryan and Member Beulah Sandoval.

**MEMBERS ABSENT:** Vice-Chairperson Anthony Sena.

**OTHERS PRESENT:** Others in attendance included Director Janette Archuleta, and Carrie Vigil-  
HR/Assistant to Director

### 3. APPROVAL OF AGENDA:\*

A motion to approve the Agenda was made by Treasurer Nancy O'Bryan and seconded by  
Secretary Chris Martinez. Motion carried unanimously.

### 4. OPEN FORUM: PUBLIC MEETING

None

### 5. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries Update.

### 6. APPROVAL OF MINUTES\* (06/17/2015 BOARD MEETING)

A motion to approve the minutes for 06/17/2015 as amended, was made by Treasurer Nancy  
O'Bryan and seconded by Secretary Chris Martinez. Motion carried unanimously.

### 7. FINANCIAL MANAGEMENT

#### 7.1 BARS\*

There were no BARS presented.

#### 7.2 CONTRACTS\*

##### 7.2.1 BUSINESS MANAGER CONTRACT\*

Director Janette Archuleta presented the following contract:

Deanna Gomez, Business Managers Contract not to exceed \$59,940.00.

A motion to approve the Business Manager's contract was made by Nancy O'Bryan and  
seconded by Beulah Sandoval. The motion carried unanimously.

#### 7.3 EMPLOYEE LEAVE\*

Ms. Archuleta discussed types of employee leave, no action was taken.

#### 7.4 FINANCE COMMITTEE UPDATE

There was no Finance Committee update.

### 8. POLICY/BYLAWS DEVELOPMENT & REVIEW

#### 8.1 POLICY COMMITTEE UPDATE

Member Beulah Sandoval stated the Policy Committee met on June 30, 2015. The  
committee discussed a fundraising policy.

#### 8.2 POLICIES\*

There were no Policies presented.

#### 8.3 NOMINATION COMMITTEE UPDATE

There were no Nomination Committee updates.

**8.4 2015 RESOLUTION\***

Governance Board discussed and amended the Resolution to schedule Board meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of every month, beginning July 16, 2015. A motion to approve the amended Resolution was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

**9. PERFORMANCE**

**9.1 DIRECTOR'S UPDATE**

Director Janette Archuleta provided the following updates to the Governance Board Members: Head Baseball Coach Robert DeVargas was selected for Coach of the Year. We are going to receive from the United Way \$2,000.06 through Los Alamos National Laboratory giving campaign. Ms. Archuleta stated she has received a letter from the Los Alamos Laboratory Community Program office, acknowledging McCurdy Charter School's involvement in their programs such as; Lynette Torrez received the LANL Bronze scholarship, the in education program for competition, Future Cities, Electric Car Challenge, Roborave and Science Bowl.

**9.2 SCHOOL ADVISORY COMMITTEE UPDATE**

There was no SAC Update. Possible meeting in August 2015.

**9.3 ACADEMIC OVERSIGHT COMMITTEE UPDATE**

There were no Academic Oversight Committee Update.

**10. GOVERNANCE BOARD COMMENTS**

None

**11. EXECUTIVE SESSION**

The Board entered Executive Session at 7:24. A roll call vote was unanimous.

**11.1 FOR THE PURPOSE OF DISCUSSING REAL ESTATE ACQUISITION/LEASING ARRANGEMENTS, NMSA 1978 §10 -15-1(H)(8)**

**12. RESUME REGULAR SESSION**

Regular session was resumed at 7:41 pm.

**13. Next Meeting Dates**

The next regular Board meeting will be Thursday, July 16<sup>th</sup>, 2015.

**14. ADJOURN**

The motion to adjourn was made at 7:52 p.m. by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.