

TITLE: MCS Governance Board Policy BEDH: Public Participation at Board Meetings

LEGAL REFERENCE:

NMSA 1978 22.8B	New Mexico Charter School Act
	Public Participation at Board Meetings

PURPOSE:

The McCurdy Charter School (MCS) Governance Board is committed to designating a portion of each regularly scheduled meeting for Open Forum. During this time, interested parties may make public comments to the Board addressing policy issues. Operational or management issues should be addressed to the appropriate level employee, then supervisor.

Policy: The formal guidance needed to coordinate and execute activity throughout MCS. When effectively deployed, policy statements help focus attention and resources on high priority issues - aligning and merging efforts to achieve the institutional vision. Policy provides the operational framework within which the institution functions.

Procedures: The operational processes required to implement institutional policy. Operating practices can be formal or informal, specific to a department or applicable across the entire institution. If policy is "what" the institution does operationally, then its procedures are "how" it intends to carry out those operating policy expressions.

POSITION:

1. The MCS Board conducts its regularly scheduled meetings to receive information and make decisions that serve the needs of the students of the MCS. The MCS Board Chairperson or presiding officer will conduct these meetings in an orderly manner.
2. The public is invited and encouraged to attend MCS Board meetings to better understand the mission of the school inclusive of academic, organizational, and financial performance.
3. The MCS Board provides a designated portion of the agenda of regularly scheduled monthly meetings for Open Forum. Any group wishing to speak under Open Forum shall designate a spokesperson. Any individual or group spokesperson wishing to address the MCS Board shall complete the Sign in Sheet, which includes the proposed topic, provided in the meeting room prior to the start of the meeting.
4. Public comment will be limited to three (3) minutes per individual speaker or five (5) for each group spokesperson. The MCS Board Chairperson or presiding officer may further restrict or waive these time limits.

5. The MCS Board Chairperson or presiding officer retains the authority to rule on the appropriateness of the subject matter being discussed. Disorderly or inappropriate conduct will not be allowed.

6. Members of the MCS Board, the Director or administrative staff are under no obligation to answer or respond to issues brought forth or subsequent to the meeting.

7. Any person or group making public comments shall be solely responsible for the content of his or her comments.

The MCS Director shall promulgate procedures to implement this policy.

REVIEW:

This policy shall be reviewed in accordance with the MCS Governance Board Policy Review Process.

RESPONSIBLE OFFICE: MCS Director and Policy & Bylaws Committee Chairperson

DATE ADOPTED:

Signature Deborah Pennington Anderson Date Signed 12/3/2014
MCS Governance Board Chairperson

RELATED DOCUMENTS:

REVISIONS:

Date	Modification and why

MCS KEY WORDS OR RELATIONSHIP: