

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Wednesday, May 20th, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:04 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Secretary Chris Martinez, Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan and Member Beulah Sandoval.

Members Absent: None

Others present: Others in attendance included Director Janette Archuleta and Business Manager Deanna Gomez.

3. Approval of Agenda:*

A motion to approve the Agenda was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. Motion carried unanimously.

4. Open Forum: Public Meeting

There was no one wishing to speak for Open Forum.

5. McCURDY MINISTRIES UPDATE

There were no McCurdy Ministries Update.

6. Approval of Minutes* (03/18/2015, 04/15/2015 & 05/06/2015 Board Meetings)

A motion to approve the minutes for 03/18/2015, 04/15/2015 and 05/06/2015 was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously. Anthony Sena abstained for 03/18/2015 vote. Deborah Bennett Anderson abstained for 05/06/2015 vote.

7. FINANCIAL MANAGEMENT

7.1 BARS*

Deborah Anderson described two options the Board could take to approve current BARS. With several BARS due June 1, either 1. a special meeting could be scheduled, or 2. with the Finance Committee's approval of the BARS, business manager Deanna Gomez could be given the authority to report to NMPED that the board's recommendation is for approval. She then bring the BARS forward for consent at the next Governance Board Meeting. Nancy O'Bryan moved to use option 2. Chris Martinez seconded the motion. The motion carried unanimously.

7.2 Contracts*

There were no Contracts presented.

7.3 Finance Committee Update

Nancy O'Bryan reported that the internal cash receipt audit is currently on-going and nearly completed. The FY13 and FY14 audit will began 05/21/2015, with the entrance conference at 2:00 pm.

7.4 Title I 2015-2016 Application

Director Archuleta reported that MCS has submitted its Title I application. She describe to the board the uses for the monies with regard to Tier 1 and Tier II intervention for students.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Policy Committee Update

Member Beulah Sandoval reported that she will begin researching and developing a fundraising policy.

8.2 Policies*

There were no policies presented.

9. PERFORMANCE

9.1 Director's Update

Director Janette Archuleta, provided the following updates to the Governance Board Members: The recent meal/nutrition program audit yielded positive results. Director Archuleta will get back to the board on the nutrition Community Eligibility Program (CEP) opportunity. Secondary awards assembly was recently held, with seniors being called forward and intended colleges for attendance being announced. NHS was also recognized. Director Archuleta also reported on the Athletics Programs attendance at state competition in track, baseball, and softball. Director Archuleta recently took the required training and has earned the credential of Chief Procurement Officer.

9.2 School Advisory Committee Update

Secretary Chris Martinez provided the following updates: The recently scheduled SAC meeting had no one attending. One item to be discussed at the meeting was how SAC could help with end of school year activities. Secretary Martinez would like to recognize SAC members who participated throughout the year. SAC will work to regain participation for next year.

9.3 Academic Oversight Committee Update

Treasurer Nancy O'Bryan had no updates to report.

9.4 Director's Contract*

No action taken at this time.

10. GOVERNANCE BOARD COMMENTS

10.1 Nomination Committee Update

Vice Chair Anthony Sena introduced an interested Governance Board candidate, Mr. Jeremy Maestas.

11. EXECUTIVE SESSION

A motion to enter into Executive Session was made by Nancy O'Bryan and seconded by Anthony Sena at 7:37 p.m.

Chairperson Deborah Bennett Anderson took roll call, the following were present: Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Secretary Chris Martinez, and Member Beulah Sandoval. The roll call vote on the motion to enter executive session was unanimous.

11.1 For the purpose of discussing real estate acquisition/leasing arrangements, NMSA 1978 §10 -15-1(H)(8)

11.2 Personnel – Director's Evaluation, NMSA 1978 §10 -15-1(H)(2)

11.3 Student Identifiable Information, NMSA 1978 §10 -15-1 (H)(4)

12. RESUME REGULAR SESSION

Regular session was resumed at 9:31 pm.

13. Next Meeting Dates

The next Board meeting will be June 3rd, 2015.

14. ADJOURN

The motion to adjourn was made at 9:33 p.m. by Chris Martinez and seconded by Nancy O'Bryan. The motion carried unanimously.