

**McCurdy Charter School Governance Board Meeting**  
**Los Alamos National Laboratory Foundation**  
**1112 Plaza Del Norte, Espanola, NM 87532**  
**Wednesday, May 6, 2015**  
**6:00 pm**

**Meeting Minutes**

**1. WELCOME & CALL TO ORDER**

Vice-Chairperson Anthony Sena called the meeting to order at 6:03 p.m.

**2. ROLL CALL OF MCS GOVERNANCE BOARD**

Vice-Chairperson Sena took roll call.

**Members Present:** Vice-Chairperson Anthony Sena, Treasurer Nancy O'Bryan, Member Beaulah Sandoval and Secretary Chris Martinez arrived at 6:07 p.m.

**Members Absent:** Chairperson Deborah Bennett Anderson.

**Others present:** Director Janette Archuleta, Director's Assistant Carrie Vigil, Principal Kiva Duckworth-Moulton and Secondary Principal Chelamia Quintana

**3. APPROVAL OF AGENDA\***

A motion to approve the Agenda was made by Treasurer Nancy O'Bryan and seconded by Member Beaulah Sandoval. Motion carried unanimously.

**4. OPEN FORUM: PUBLIC MEETING**

**5. APPROVAL OF MINUTES\***

There was no minutes presented for approval.

**6. McCURDY MINISTRIES UPDATE**

There was no McCurdy Ministries update.

**7. FINANCIAL MANAGEMENT**

**7.1 BARS\***

There was no BARS presented.

**7.2 Contracts\***

There was no contracts presented.

**7.3 Finance Committee Update**

Treasurer Nancy O'Bryan stated MCS is preparing for Finance Audit scheduled for May 18, 2015

**7.4 IDEA-B Application\***

Director Janette Archuleta explained and presented IDEA-B Application, to the MCS Governance Board for consideration of approval. Director Archuleta answered questions from board members regarding the application. A motion to approve the IDEA-B Application was made by Treasurer Nancy O'Bryan and seconded by Member Beaulah Sandoval. Motion carried unanimously.

**8. POLICY/BYLAWS DEVELOPMENT & REVIEW**

**8.1 Policy Committee Update**

There were no Policy Committee update.

**8.2 Policies\***

There were no policies presented.

**9. PERFORMANCE**

**9.1 Director's Update:**

Principal Kiva Duckworth-Moulton and Secondary Principal Chelamia Quintana, both presented 2015-2016 school calendars for the upcoming school year. Elementary calendar includes six ½ day in-service days. This would allow for more grade level meetings among

teachers. Both calendars include Veteran's Day as a school holiday, which was added at the request of parents and staff members. Director Archuleta stated that she would seek feedback for the calendar from MCS Staff, and will bring a calendar to the Board for approval at the next Board meeting. Board members have received the calendar of events for May.

Director Janette Archuleta provided the following updates to the Governance Board: Teacher evaluations have been published, although have not been shared with teachers, there are eight reports missing for teachers, and other components in the reports are not accurate. Ms. Archuleta stated NMPED is aware of these issues and will get back to her when they have further information. Teachers received a letter of offer or non-rehire on May 4, 2015. Quality ED Survey closed on May 1, 2015, numbers have been reviewed. Third year site visit was completed on April 28, 2015.

#### **9.2 School Advisory Committee Update**

Secretary Chris Martinez advised, next SAC meeting scheduled May 19, 2015, at the H.S. library.

#### **9.3 Academic Oversight Committee**

There was no Academic Oversight Committee update.

### **10. GOVERNANCE BOARD COMMENTS**

#### **10.1 Nomination Committee Update**

Vice-Chairperson Anthony Sena discussed the interviewing process of electing board members.

### **11. EXECUTIVE SESSION**

Vice-Chairperson Anthony Sena took a roll call vote for entering executive session, the following voted in favor of entering executive session: Treasurer Nancy O'Bryan, Secretary Chris Martinez, and Member Beulah Sandoval

The board entered executive session at 7:07 pm.

#### **11.1 For the purpose of discussing real estate acquisition/leasing arrangements.**

#### **11.2 Personnel – Director's Evaluation, NMSA 1978 §10 -15-1(H)(2)**

### **12. RESUME REGULAR SESSION\***

The board resumed regular session at 8:33 p.m.

### **13. Next Meeting Dates**

The next Board meeting will be May 20, 2015.

### **14. ADJOURN**

The motion to adjourn was made at 8:33 p.m. by Beulah Sandoval and seconded by Nancy O'Bryan. The motion carried unanimously.