

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Wednesday, April 15, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:13 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Secretary Chris Martinez, Vice-Chairperson Anthony Sena and Member Beulah Sandoval.

Members Absent: Treasurer Nancy O'Bryan

Others present: Others in attendance included Director Janette Archuleta, Business Manager Deanna Gomez and Director's Assistant Carrie Vigil.

3. Approval of Agenda:

A motion to approve the Agenda as amended to remove 7.4 Financial Management Board Training was made by Vice-Chairperson Anthony Sena and seconded by Member Beulah Sandoval. The motion carried unanimously.

4. Open Forum: Public Meeting

None

5. Approval of Minutes

A motion to approve the minutes for 01/28/2015, 02/18/2015 and 03/04/2015 was made by Beulah Sandoval and seconded by Anthony Sena. The motion carried unanimously.

6. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

7. FINANCIAL MANAGEMENT

6.1 BARS*

Business Manager Deanna Gomez presented the following BARS: BAR 547-000-1415-0012-I is an increase BAR for Fund 31700 for State Match SB-9 Funding in the amount of \$29,923.00. BAR 547-000-1415-0014-I is an increase BAR for Fund 24101 Title I to budget carryover from previous year in the amount of \$8539.20. This brings the final Title I budget to \$103,781.20. BAR 547-000-1415-0015-I is an increase BAR for Fund 24154 Title II to budget for carryover, redistribution and final allocation of \$26,429.42. This brings the final Title II budget to \$43,949.42. BAR 547-000-1415-0016-I is an increase BAR for Fund 14000 Instructional Materials in the amount of \$2300.42 for a final allocation for FY2015 to \$30,062.15. BAR 547-000-1415-0017-I is an increase BAR for Fund 24106 for IDEA-B funding in the amount of \$9,567.86; this is to budget carryover and final allocation. This brings the final IDEA-B budget to \$ 94,908.86. BAR 547000-1415-0018-I is an initial budget BAR for Fund 24120 for IDEA-B Risk Funding in the amount of \$114.00. A motion to approve all BARS was made by Chris Martinez as presented and seconded by Anthony Sena as a package. The motion carried unanimously.

6.2 Contracts*

There were no Contracts presented.

6.3 Finance Committee Update

There were no updates presented.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Policy Committee Update

Member Beulah Sandoval introduced policies and procedures to the board members.

8.1 Policies*

There were no policies presented.

9. PERFORMANCE

9.1 Director's Update

Director Janette Archuleta, provided the following updates to the Governance Board Members: A community input meeting is scheduled for May 4, 2015 and additional meetings are scheduled for every first Monday of each month. These meetings are to gather input from the community regarding MCS budget for 2015-2016. There was no attendance at the April 4, 2015 community input meeting. Ms. Archuleta also shared information about a new online newspaper, Valley Daily Post. Carrie Vigil is researching what we may utilize at a low cost, or no cost to McCurdy Charter School to advertise. Our nutrition program PEC Administrative review is scheduled for April 23, 2015. Carrie Vigil is overseeing our Medicaid billing process and we are receiving payments, as well, Carrie is in the process of teacher's Renewal and Non-renewal letters, which are scheduled to be delivered on May 4, 2015 to all teachers.

9.2 School Advisory Committee Update

Secretary Chris Martinez provided the following updates: SAC held a meeting on March 24, 2015, only two in attendance, areas discussed were, survey results, facilities, parking, student drop off areas and the possibility of finding a chess instructor, for students who are interested in participating in chess.

9.3 Academic Oversight Committee Update

There were no updates presented.

10. GOVERNANCE BOARD COMMENTS

10.1 Nomination Committee Update

There were no updates presented.

11. EXECUTIVE SESSION

A motion to enter into Executive Session was made by Chris Martinez and seconded by Anthony Sena at 7:07 p.m.

Chairperson Deborah Bennett Anderson took a roll call vote for entering Executive Session. Chairperson Deborah Bennett Anderson, Vice-Chairperson Anthony Sena, Secretary Chris Martinez, and Member Beulah Sandoval all aye.

11.1 For the purpose of discussing real estate acquisition/leasing arrangements.

12. RESUME REGULAR SESSION*

The motion to resume regular session was made at 8:29 p.m. by Vice Chair Anthony Sena and seconded by Secretary Chris Martinez. The motion carried unanimously.

13. Next Meeting Dates

The next Board meeting will be May 6, 2015.

14. ADJOURN

The motion to adjourn was made at 8:32 p.m. by Anthony Sena and seconded by Beulah Sandoval. The motion carried unanimously.