

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Wednesday, March 18, 2015

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:09 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Secretary Chris Martinez, Member Beulah Sandoval and Treasurer Nancy O'Bryan.

Members Absent: Vice-Chairperson Anthony Sena

Others present: Others in attendance included Director Janette Archuleta, and Director's Assistant Carrie Vigil.

3. Approval of Agenda:

A motion to approve the Agenda as amended to move Item #4 Approval of Minutes under Item #5 was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval. The motion carried unanimously.

4. Open Forum: Public Meeting

None

5. McCURDY MINISTRIES UPDATE

There were no McCurdy Ministries Update.

6. Approval of Minutes*

A motion to table the minutes for 01/28/2015, 02/18/2015 and 03/04/2015 was made by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

7. FINANCIAL MANAGEMENT

6.1 BARS*

There were no BARS presented.

6.2 Contracts*

There were no Contracts presented.

6.3 Finance Committee Update

Director Janette Archuleta stated the Governance Board Financial training will be on April 1, 2015.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Policy Committee Update

Member Beulah Sandoval introduced policies and procedures to the Board members.

8.2 Governance Board Bylaws*

Amendments to the Governance Board Bylaws were proposed by Beulah Sandoval. The suggested changes will be made then the Bylaws will be posted on MCS website.

8.3 Governance Board Member, Employee & Volunteer Code of Ethics*

A motion to approve Governance Board Member, Employee & Volunteer Code of Ethics was made by Secretary Chris Martinez and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously.

8.4 Contractors Code of Conduct*

A motion to approve Contractors Code of Conduct was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

8.5 Policy BCA: Board Member Code of Ethics*

A motion to approve Policy BCA: Board Member Code of Ethics was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

8.6 Policy IJND: Technology Resources/Technology Protection Measures/Internet Safety*

A motion to approve Policy IJND: Technology Resources/Technology Protection Measures/Internet Safety was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. The motion carried unanimously.

9. PERFORMANCE

9.1 Director's Update

Director Janette Archuleta, provided the following updates to the Governance Board Members: We have our accreditation report and we do have improvement priorities, the opportunity for improvement and our powerful practices to be discussed. Currently we have 32, out of 525 students, who have not returned their intent letter to return. Yoshabelle Aldaz is following up with students/parents on student's intent to return for 2015-2016 school year.

9.2 School Advisory Committee Update

There were no updates presented, SAC meeting scheduled for March 24, 2015.

9.3 Academic Oversight Committee Update

There were no updates presented, meeting scheduled for April 14, 2015 at 10:00 am.

10. GOVERNANCE BOARD COMMENTS

10.1 Nomination Committee Update

There were no updates presented.

11. EXECUTIVE SESSION

Chairperson Deborah Bennett Anderson took roll call, the following were present: Chairperson Deborah Bennett, Secretary Chris Martinez, Treasurer Nancy O'Bryan and Member Beulah Sandoval

A motion to enter into Executive Session was made by Treasurer Nancy O'Bryan and seconded by Member Beulah Sandoval at 7:08 p.m.

11.1 For the purpose of discussing real estate acquisition/leasing arrangements.

12. RESUME REGULAR SESSION*

The motion to resume regular session was made at 7:48 p.m. by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.

13. Next Meeting Dates

The next Board meeting will be April 1, 2015.

14. ADJOURN

The motion to adjourn was made at 7:49 p.m. by Member Beulah Sandoval and seconded by Treasurer Nancy O'Bryan. The motion carried unanimously.