

McCurdy Charter School Governance Board Meeting

Bachman Hall Administrative Building
362 S. McCurdy Road, Espanola, NM 87532

Wednesday, November 5, 2014

6:00 p.m.

Meeting Minutes

1. WELCOME & CALL TO ORDER

Secretary Chris Martinez called the meeting to order at 6:03 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Treasurer Nancy O'Bryan took roll call.

Members Present: Treasurer Nancy O'Bryan, Secretary, Chris Martinez, Member Anthony Sena and Beulah Sandoval who joined at 6:10 p.m.

Members Absent: Board Chairperson Deborah Bennett Anderson was absent.

Others present: Others in attendance included Director Janette Archuleta, Sheila Cantrell, Ymelda Samora, and Ralph Chapoco.

3. APPROVAL OF AGENDA*

A motion to approve the Agenda was made by Treasurer Nancy O' Bryan and seconded by Member Anthony Sena. The motion carried unanimously.

4. Approval of Minutes:

No action for this item.

5. Open Forum:

There was no open forum discussion. At next meeting will be staff from Northern New Mexico College.

6. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

7. FINANCIAL MANAGEMENT

7.1 BARS

There were no BARS presented.

7.2 Contracts

Director Archuleta presented 2 contracts for approval by the board. A motion to approve the contract for Christina Cordova for Tutoring Services, not to exceed \$4,500.00, was made by Treasurer, Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously. A motion to approve contract for Conectas for work related to Lobbying Services, not to exceed \$2,572.24, was made by Treasurer, Nancy O'Bryan and seconded by Anthony Sena. The motion carried unanimously.

7.3 Finance Committee Update

There was no Finance Committee Update.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Out-of-State Travel Request for Close-Up

Ymelda Samora and Sheila Cantrell presented information on the MCS Close-Up group's plans to visit Washington, D.C. in March. A motion to approve the out-of-state travel to Washington, D.C. for the Close-Up club was made by Member Anthony Sena and seconded by Beulah Sandoval. The motion carried unanimously.

8.2 Policy Committee Update

Another review by the Policy Committee of the current three policies being developed will be completed before presenting the policies to the Board for action.

8.3 Policies

There were no policies presented.

8.4 Reorganization of Board Officers

No action for this item.

9. Performance

9.1 Director's Update

Director Archuleta shared information on details of Gala 18, scheduled for February 7, 2015. The school is collecting items for the Silent Auction, selling tickets, and providing student work for the centerpieces. The Gala Committee will be contracting with seniors and juniors for wait persons and dishwashers.

9.2 School Advisory Committee Update

The next SAC Meeting will be held on November 13, 2014.

9.3 Academic Oversight Committee Update

The topics of discussion for the October 16th, 2014 meeting focused on technology in the classrooms and the math and reading intervention programs. The committee will be completing the self-assessment of the Technology Plan.

10. GOVERNANCE BOARD COMMENTS

10.1 Nomination Committee Update

Member Anthony Sena will forward the Board Member Application Form to the Policy Committee in order to align the documents before presentation to the Board for approval.

10.2 Next Meeting Dates

The next Board meeting will be November 19, 2014.

11. ADJOURN

The motion to adjourn was made at 6:52 p.m. by Nancy O'Bryan and seconded by Beulah Sandoval. The motion carried unanimously.