

McCurdy Charter School Governance Board Meeting
Los Alamos National Laboratory Foundation
1112 Plaza Del Norte, Espanola, NM 87532
Wednesday, May 21, 2014
6:00 pm

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:08 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Secretary Chris Martinez took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Vice-Chairperson Crystal Espinoza Treasurer Nancy O'Bryan, Secretary Chris Martinez, Member Beulah Sandoval, and Member Anthony Sena.

Members Absent: None.

Others present: Director Janette Archuleta, Director's Assistant Alison Watt, Business Manager Myrna Garcia, and Business Consultant Deanna Gomez.

3. APPROVAL OF AGENDA*

Motion to approve the Agenda with the addition of item 8.2, Performance Contract, was made by Beulah Sandoval. Motion was seconded by Nancy O'Bryan. Motion carried unanimously.

4. APPROVAL OF MINUTES* (5/7/14 Board Meeting)

Motion to approve the minutes from the Governing Board meeting on 5/7/2014 was made by Beulah Sandoval and seconded by Nancy O'Bryan. Motion was carried unanimously.

5. OPEN FORUM

5.1 Community Input for FY15 School Budget

Director Archuleta presented a request from McCurdy Ministries, to consider adding support for Project Carinos to hire an additional counselor.

6. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

7. FINANCIAL MANAGEMENT

7.1 Bar Approvals*

Business Manager Myrna Garcia presented the BARS. **BAR #547-000-1314-0025-M, 2013-2014 Maintenance BAR, Food Services.** Motion to recommend approval of BAR #547-000-1314-0025-M, 2013-2014 Maintenance BAR, Food Service, was made by Nancy O'Bryan and seconded by Chris Martinez. Motion carried unanimously.

BAR #547-000-1314-0030-I, Budget Increase Athletics. This BAR would increase Fund 22000 by \$30,000.00. Motion to recommend approval of BAR #547-000-1314-0030-I, Budget Increase Athletics, was made by Crystal Espinoza and seconded by Chris Martinez. Motion carried unanimously.

BAR #547-000-1314-0031-I, 2013-2014 Increase BAR, Food Services. This BAR would increase Fund 21000 by \$64,010.00. Motion to recommend approval of BAR #547-000-1314-0031-I, Budget Increase BAR, Food Services, was made by Nancy O'Bryan. After further discussion, Nancy O'Bryan withdrew her motion.

The board will permit the submission of any necessary BARS to the NMPED by the June 2, 2014 submission deadline to close out the fiscal year, and the board reserves the right to view these BARS as a consent item at the June 4, 2014 or June 18, 2014 board meetings. Motion for approval was made by Anthony Sena and seconded by Nancy O'Bryan.

7.2 Contracts*

No contracts were presented to the board.

7.3 IDEA B Grant

Director Archuleta presented the IDEA-B Grant Application. The \$42,000.00 will be used to pay for 2 Educational Assistants, and the remaining balance will pay for Ancillary Providers and \$500.00 will be earmarked for a software program. Motion to approve the IDEA-B Grant was made by Nancy O’Bryan and seconded by Chris Martinez. Motion carried

7.4 Financial Update

Deanna Gomez presented the financial update for April, 2014. FY14 budget is currently over-budget. FY13 ended in the red by \$65,000.00.

7.5 Financial Committee Update

The NMPED has asked the board members of the Finance Committee to meet tomorrow.

7.6 Audit Committee Update

There was no Audit Committee Update.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Policy Committee Update

The Policy Committee met to discuss policies this week. Chairperson Anderson asked Director Archuleta to form a Dual Credit Committee.

8.2 Performance Contract

Chairperson Anderson stated that the Performance Contract evaluation is very data driven. MCS has only two years of data. She feels that we do not have the necessary data to support the performance contract goals. She recommends that we go on to the PEC Agenda and not enter the performance contract process at this time. This item will be placed on the Board Agenda for a vote.

9. PERFORMANCE

9.1 Director’s Update

Director Archuleta presented the NMPED’s Sped Determination Rating of MCS for the 2012-13 school year. Archuleta also presented a newspaper report from the Los Alamos Monitor featuring our graduating seniors. Graduation is on May 31st at 10 am. A summary report of student withdrawals for March-May 2014 was presented. Treasurer O’Bryan suggested that we chart this data.

9.2 School Advisory Committee Update

Secretary Martinez stated that the SAC Committee met last week. Martinez asked for clarification on the tardy policy. Director Archuleta stated that this issue is being addressed by the policy committee. This committee will propose a more detailed discipline matrix. The SAC would like the teacher salary schedule for the school to be competitive with neighboring school districts. Director Archuleta stated that she recognizes that teacher salaries are important. Member O’Bryan stated that some other part of the budget will have to be cut in order to increase teacher salaries. Martinez asked if it is possible to have an on-site dual credit program. Member Sena stated that a qualified MCS teacher could be a dual credit teacher. This teacher must have a Master’s Degree. The dual credit exploratory committee will discuss this. Director Archuleta stated that students must pass an entrance exam prior to enrolling in dual credit courses.

9.3 Academic Oversight Committee

The Academic Oversight Committee met today, and will meet again on June 10, 2014.

9.4 Organizational Committee Update

There was no organizational committee update.

10. EXECUTIVE SESSION

No executive session.

11. GOVERNANCE BOARD COMMENTS

11.1 Nomination Committee Update

No Nomination Committee update.

11.2 Next Meeting Dates

The next Board meeting will be June 4, 2014.

12. ADJOURN

Motion to adjourn was made at 8:20 p.m. by Beulah Sandoval and seconded by Nancy O'Bryan. Motion carried unanimously.