

McCurdy Charter School Governance Board Meeting
Los Alamos National Laboratory Foundation
1112 Plaza Del Norte, Espanola, NM 87532
Wednesday, April 23, 2014
6:00 pm

Meeting Minutes

1. WELCOME & CALL TO ORDER

Vice-Chairperson Crystal Espinoza called the meeting to order at 6:07 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Vice-Chairperson Crystal Espinoza took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Vice-Chairperson Crystal Espinoza, Treasurer Nancy O'Bryan, Secretary Chris Martinez, and Member Anthony Sena.

Members Absent: Member Beulah Sandoval.

Others present: Director Janette Archuleta, Director's Assistant Alison Watt, Business Manager Myrna Garcia, Business Consultant Deanna Gomez.

3. APPROVAL OF AGENDA*

Motion to approve the Agenda with the following changes: the Board will break at 7:30 pm and take a roll call vote to enter Executive Session, and the addition of Section 8.4, Performance Framework, was made by Nancy O'Bryan. Motion was seconded by Deborah Bennett Anderson. Motion carried unanimously.

4. APPROVAL OF MINUTES* (3/19/14 Board Meeting, 3/29/14 Board Training, and 4/2/14 Work Session)

Motion to approve the minutes from the Governing Board meeting on 3/19/2014, the Board Training on 3/29/14, and the Work Session on 4/2/14 was made by Nancy O'Bryan and seconded by Deborah Bennett Anderson. Motion was carried unanimously.

5. OPEN FORUM

Director Archuleta presented information in preparation for the FY15 Budget, including information regarding staffing patterns, and the athletic program, as well as the draft Master Schedule for the 2014-15 school year. Business Manager Myrna Garcia presented the projected SEG for FY15. MCS will receive an increase in SEG funds of approximately \$7,000.00.

6. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

7. FINANCIAL MANAGEMENT

7.1 BAR APPROVALS*

Business Manager Myrna Garcia presented the BARS. **BAR #547-000-1314-0026-I**, 2013-2014 Increase Bar, Title I. Total increase of \$96,474.90. This money will be used for summer school with a focus on reading. Motion to recommend approval of BAR #547-000-1314-0026-I, 2013-2014 Increase Bar, Title I. was made by Nancy O'Bryan and seconded by Deborah Bennett Anderson. Motion carried unanimously.

BAR #547-000-1314-0029-I, 2013-2014 Increase Bar, Title II – Fund 24154 – Teacher/Principal Training and Recruiting. Increase of \$21,862.16 Motion to recommend approval of BAR #547-000-1314-0029-I, 2013-2014 Increase Bar, Title II – Fund 24154 – Teacher/Principal Training and Recruiting was made by Deborah Bennett Anderson and seconded by Nancy O'Bryan. Motion carried unanimously.

7.2 Contracts*

Business Manager Myrna Garcia explained that the E-Rate grant provides additional money for telecommunications at MCS. She stated that the funds are generated from utility company billing. Ms. Garcia presented the Cyber Mesa Contract for Digital Transmission Internet Access and VolP Agreement. MCS will receive a reimbursement from E-Rate to offset the cost of increased internet access. Ms Garcia stated that MCS will only increase our internet capacity if we receive the E-Rate grant. Motion to recommend approval of the Cyber Mesa Contract for 16 Mbps internet connectivity rate was made by Deborah Bennett Anderson and seconded by Anthony Sena.

7.3 Financial Update

Deanna Gomez presented the Financial Update for March, 2014.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Athletic Handbook

Deborah Bennett Anderson moved for the approval of the MCS Athletic Handbook pending the addition of the minor additions from the McCurdy Missions school athletic handbook. Motion seconded by Chris Martinez. Motion carried unanimously.

8.2 Standing Committees

No action was taken regarding standing committees.

8.3 Ad hoc Committees

All new committees will be Ad hoc committees until finalized by the Board. This item is tabled until the next Board meeting.

8.4 Performance Contract

Deborah Bennett Anderson stated that Karen Ehlert has created a draft document for the Performance Contract.

9. PERFORMANCE

9.1 Director's Update

Director Archuleta presented the following items: The issues that parents presented at the March 19th Board Meeting were addressed in the March and April edition of the Director's News. Employees will be getting a letter of offer or non-rehire in Mid-May. The bus is moving on to the painting process. The 2-Year Site Visit is tomorrow. Teacher Appreciation week is coming up. We are unable to use any funds from the activity accounts for the Teacher Appreciation Dinner.

9.2 School Advisory Committee Update

Chris Martinez stated that discussion continues regarding additional Humanities courses. He stated that he forwarded questions from the SAC to Director Archuleta.

10. EXECUTIVE SESSION

Motion to enter Executive Session was made by Nancy O'Bryan and seconded by Chris Martinez. A roll call vote was taken to enter Executive Session. Members voted as follows: Deborah Bennett Anderson – yes. Crystal Espinoza – yes. Nancy O' Bryan – yes. Chris Martinez – yes. Anthony Sena – yes. The Board entered Executive Session at 7:48 p.m. The board resumed regular session at 8:37 pm.

11. GOVERNANCE BOARD COMMENTS

12.1 Next Meeting Dates

The next Board meeting will be May 7, 2014.

12. ADJOURN

Motion to adjourn was made at 8:38 p.m. by Deborah Bennett Anderson and seconded by Nancy O'Bryan. Motion carried unanimously.

