

**McCurdy Charter School Governance Board Meeting
at Los Alamos National Laboratory Foundation
1112 Plaza Del Norte, Espanola, NM 87532
Wednesday, February 5, 2014
6:00 pm**

Meeting Minutes

1. WELCOME & CALL TO ORDER

Chairperson Deborah Bennett Anderson called the meeting to order at 6:11 p.m.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Board Secretary Chris Martinez took roll call.

Members Present: Chairperson Deborah Bennett Anderson, Secretary Chris Martinez, Treasurer Nancy O'Bryan, Member Beulah Sandoval, and Member Anthony Sena.

Members Absent: Vice-Chairperson Crystal Espinoza.

Others present: Director Janette Archuleta, Director's Assistant Alison Watt, Business Consultant Deanna Gomez, and Rio Grande Sun Reporter, Lindsey Bright. Business Manager Myrna Garcia arrived late.

APPROVAL OF AGENDA*

Motion to approve the Agenda with an amendment to strike Item 7.3 was made by Nancy O'Bryan. Motion was seconded by Chris Martinez. Motion carried unanimously.

3. APPROVAL OF MINUTES* (1.23.2014)

Motion to approve the minutes from the Governing Board meeting on 1/23/2014 as written was made by Beulah Sandoval and seconded by Nancy O'Bryan. Motion was carried unanimously.

5. OPEN FORUM

There were no Open Forum comments.

6. McCURDY MINISTRIES UPDATE

There was no McCurdy Ministries update.

7. FINANCIAL MANAGEMENT

7.1 BAR approvals*

BAR #547-000-1314-0017-IB, 2013-2014 SB-9 Initial Budget. Annual funds received annually from property taxes for the next 5 years. Our portion this year is \$122,413.95. Director Archuleta presented the BAR. Funds will be used for bus maintenance, classroom software, general supplies and materials, library furniture and equipment, additional technology, add benches to the shelter that will be built using the Lowe's Grant, and playground equipment. This money will flow to the schools monthly as the property tax monies are received by the County. Treasurer O'Bryan suggested that we contact the Rio Arriba County Treasurer to make sure we are receiving the funds in a timely manner. Chairperson Anderson asked if we are receiving the funds based on enrollment of 503 students, and if the figure will be adjusted to reflect our current enrollment. Director Archuleta stated that the figure is based on our 40 Day STARS enrollment number, and is adjusted annually. Motion for recommendation of approval was made by Nancy O'Bryan and seconded by Beulah Sandoval. Motion carried unanimously.

7.2 Contracts*

No Contracts were presented.

7.4 Board Financial Training

The Governance Board Financial Training time and date was set for 10 a.m. to 2 p.m. on Friday, February 14, 2014. Alison Watt will check on the availability of the LANL Foundation Boardroom.

7.5 Spring Budget Workshop*

Chairperson Anderson reminded Governance Board Members that the NMASBO Spring Budget Conference will count as Board Training. Anderson encouraged all Board members to attend. Anderson stated that crucial budget issues will be discussed at the conference. Director Archuleta stated that we should expect to receive the same funding formula budget next year that we received this year.

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

8.1 Annual Resolution

Motion to approve 001-14, McCurdy Charter Resolution regarding meeting time and dates for Governance Board meetings, with the change of the approval date to 2/5/2014, was made by Treasurer Nancy O'Bryan and seconded by Secretary Chris Martinez. Motion was carried unanimously.

8.2 Indian Policies and Procedures

Motion to approve the Indian Policies and Procedures was made by Treasurer O'Bryan and seconded by Member Beulah Sandoval. Motion carried unanimously.

8.3 Student Membership for 2014-15

Chairperson Anderson stated that it is the task of the Governance Board to set the number of students to be admitted for the following school year. Motion was made by Treasurer O'Bryan to set the enrollment limit for the 2014-15 school year at 584. Motion was seconded by Member Anthony Sena. Motion carried unanimously.

8.4 Enrollment Lottery for 2014-15

Director's Assistant Alison Watt presented the enrollment lottery preparations for the 2014-15 school year. The lottery drawing will be held on April 22, 2014, at 10:00 a.m.

8.5 Athletic Handbook

Member Sandoval stated that she, Treasurer O'Bryan, and Athletic Coordinator Anita Rodriguez met on Tuesday to develop the MCS Athletic Handbook. She stated that they are using the Las Cruces School District's Athletic Handbook and NMAA Handbook as a template.

8.6 Board Committee Appointments

Chairperson Anderson stated that she would like to set up a routine as to when the committees will meet. She stated that she would like the committees to be more active.

8.7 Communication Plan

This item was stricken by Chairperson Anderson.

9. PERFORMANCE

9.1 Director's Summary

Director Archuleta stated that Principal Quintana has been in touch with LANL concerning the STEM Challenge and Mars Rover Project. Principal Quintana has been in touch with the hospital auxiliary coordinator regarding the service learning volunteer program. Director Archuleta stated that we are looking into a nutrition program management system. MCS has an inservice training this Friday to address SAT Plans, and review the AdvancEd Survey. Poms & Associates will be providing a Sexual Harassment training. National Honor Society invitations were sent out to 16 students in grades 9-12 who have a GPA of 3.49 or higher. Director Archuleta said that we are looking into starting an afterschool choir program.

9.2 School Advisory Committee (SAC) Update

Secretary Martinez stated that the last SAC meeting was on January 15, 2014. He stated he anticipated that the parents will be interested in discussing the AP program at MCS and dual

credit opportunities. He stated that he believes that parents are concerned about academic rigor at MCS.

9.3 Performance Contract – PED*

Chairperson Anderson distributed to the Board members via email information from the PED regarding the voluntary performance contract. Anderson stated that she would like the board to make a recommendation regarding a voluntary performance contract for MCS beginning in June, 2014. Anderson also stated that Director Tony Gerlicz is leaving the Charter School division. His replacement will be Julian Barnes.

10. EXECUTIVE SESSION

Motion was made to enter Executive Session by Treasurer O'Bryan and seconded by Secretary Martinez. A roll call vote was taken by Chris Martinez. Vote was unanimous to enter Executive Session at 7:46 p.m.

11. RESUME REGULAR SESSION*

Regular session was resumed at 8:28 p.m.

12. GOVERNANCE BOARD COMMENTS

12.1 Next Meeting Dates

Next Governance Board Meeting date will be on Wednesday, February 19, 2014.

13. ADJOURN

Motion to adjourn was made at 8:30 p.m. by Nancy O'Bryan and seconded by Anthony Sena. Motion carried unanimously.