

**McCurdy Charter School Governance Board Meeting
at Los Alamos National Laboratory Foundation
1112 Plaza Del Norte, Espanola, NM 87532
Thursday, December 4, 2013
6:00 pm**

Meeting Minutes

1. WELCOME & CALL TO ORDER

Vice-Chairperson Crystal Espinoza called the meeting to order at 6:05 pm.

2. ROLL CALL OF MCS GOVERNANCE BOARD

Board Treasurer Nancy O'Bryan took roll call.

Members Present: Chairperson Deborah Bennett Anderson (arrived late), Vice-Chairperson Crystal Espinoza, Secretary Chris Martinez (arrived late), Treasurer Nancy O'Bryan, Member Anthony Sena and Member Beulah Sandoval.

Members Absent: None.

Others present: Acting Director Kiva Duckworth-Moulton, Business Manager Myrna Garcia, Director's Assistant Alison Watt, and Rio Grande Sun reporter Lindsey Bright (arrived late).

APPROVAL OF AGENDA*

Motion to approve the agenda was made by Nancy O'Bryan. Motion was seconded by Beulah Sandoval. Motion carried unanimously.

3. APPROVAL OF MINUTES* (11.21.2013)

Motion to approve the minutes from the Governing Board meeting on 11.21.13 as written was made by Nancy O'Bryan and seconded by Deborah Bennett Anderson. Motion was carried unanimously.

5. OPEN FORUM

There was no open forum discussion.

6. McCURDY MINISTRIES UPDATE

There was no Ministries update.

7. FINANCIAL MANAGEMENT

7.1 BAR approvals* Motion to approve BAR #547-000-1314-0006-1B, 2013-2014 Initial Budget LANL Foundation Grant, made by Nancy O'Bryan and seconded by Deborah Bennett Anderson. Motion carried unanimously.

7.2 Contracts* No Contracts were presented.

7.3 Financial Update*

8. POLICY/BYLAWS DEVELOPMENT & REVIEW

9. PERFORMANCE

9.1 Director's Summary

See below.

9.2 School Advisory Committee

Chris Martinez reported that the data from the communication preferences form has been downloaded and will be compiled this week and presented to the MCS administration. Their next meeting will be in January.

Deborah Bennett Anderson reported that she met with the PSCOC today. The PSCOC is trying to help the Charter Schools by creating a standardized lease and lease purchase documents for Charter Schools to use. Deborah asked why are Charter schools being asked

to meet the weighted NM index. Deborah stated that the PSCOC may require McCurdy Charter School to use the new standardized form.

Deborah asked the PSCOC if there was a limit that a school can pay per square footage for a building. They said that they understood that it is more than just a consideration of dollar per foot, and that the purpose of the building must be taken into account.

The decision has not yet been made as to whether the document is a template, or a mandatory document that schools are required to use. There should be a decision about this in January, 2014. PSFA may have an attorney on staff next year to assist schools with legal issues.

Acting Director Kiva Duckworth Moulton presented the Enrollment report. Alison Watt explained about how 40 Day and 80 Day STARS reporting dates are established, and stated that we have a new enrollment data clerk, Yoshabelle Aldaz. She also stated that we have 4 new students who will be enrolling in January.

10. EXECUTIVE SESSION

Governance Board entered Executive Session at 6:24 p.m.

10.1 Personnel

Motion to adjourn Executive Session made by Deborah Bennett Anderson and seconded by Chris Martinez. Motion passed unanimously.

11. RESUME REGULAR SESSION*

Regular session resumed at 8:06 p.m.

12. GOVERNANCE BOARD COMMENTS

10.1. Next Meeting Dates

Next Governance Board Meeting date will be on Wednesday, December 18, 2013.

13. ADJOURN

Motion to adjourn at 8:12 p.m. made by Deborah Bennett Anderson and seconded by Chris Martinez. Motion carried unanimously.